

Valid for programs starting in  
Spring and Fall 2025

Abu Dhabi  
Hospitality Academy -  
Les Roches UAE

♦

Fees and  
other expenses  
International  
Students

♦

Terms and  
conditions

## Bachelor of Business Administration in Global Hospitality Management (BBA)

Breakdown of fees in AED <sup>1</sup>	Year1		Year2		Year3		Year4		Total
	S1	S2 Internship	S3	S4	S5 Internship	S6	S7	S8	
<b>Compulsory Expenses</b>									
Tuition fees for international students	103,105		97,507	97,507		97,507	97,507		493,133
Learning and practical arts resources for all students	8,756		1,444	1,828		1,580	654		14,262
Les Roches for Life Career Support	1,231		1,231	1,231		1,231	1,231		6,155
Lunch on Campus	5,145		4,463	4,463		4,463	4,463		22,997
Visa and health insurance <sup>2</sup>	3,500		2,700		2,810		2,931		11,941

Breakdown of fees in USD <sup>1</sup>	Year1		Year2		Year3		Year4		Total
	S1	S2 Internship	S3	S4	S5 Internship	S6	S7	S8	
<b>Compulsory Expenses</b>									
Tuition fees for international students	28,075		26,551	26,551		26,551	26,551		134,279
Learning and practical arts resources for all students	2,384		393	498		430	178		3,883
Les Roches for Life Career Support	335		335	335		335	335		1,675
Lunch on Campus	1,401		1,215	1,215		1,251	1,251		6,261
Visa and health insurance <sup>2</sup>	953		735		765		798		3,251

Accommodation and Meals are not included<sup>3</sup>

	AED/USD	1	Inclusive of 5% VAT.
Application fee	1,050/286	2	Please refer to the chapters 'Visa' and 'Health Insurance' in the terms and conditions section.
Damage deposit (refundable)	4,000/1,089	3	Please refer to the chapters 'Accommodation and Meals' in the terms and conditions section.

Fees are paid in local currency (AED)

# Terms and Conditions

## Application Fee

A non-refundable fee of AED 1050/USD 286 is required with each application for Abu Dhabi Hospitality Academy - Les Roches. Please see section on “Method of Payment”.

## Damage Deposit

A refundable damage deposit of AED 4,000/ USD 1'089 is charged with a student's first invoice and will be reimbursed three months after the final check-out at the end of the studies.

The deposit covers any costs due to damage to Abu Dhabi Hospitality Academy - Les Roches property as well as any remaining balance, if sufficient, at the time of the final check-out.

## Pre-payment (reservation)

New students: Upon receipt of the offer letter, a payment of AED 20,000/USD 5,445 is to be paid within 15 days from the date on the offer letter, in AED. This non-refundable deposit guarantees the reserved place in the program and is automatically deducted from the first semester's invoice. In case an accepted candidate postpones his/her studies, the balance will be carried forward to the next two subsequent intakes.

## Tuition fees and fees associated with the studies

The compulsory academic expenses cover the following:

- Tuition fees
- School supplies
- Access to academic facilities on campus
- (e.g. Learning and Resources Center access, and digital learning support) and academic

tutoring and support

- Career and internship guidance and professional development opportunities (career fair, industry workshops, personalized counselling, job search, etc.)
- Health and wellbeing support
- On-campus security service
- Contribution to specific campus organized events (e.g. leadership series, industry events) and extra-curricular activities and conferences (may incur participation fees depending on type of activity)
- Contribution to examination costs (except resit or retake examinations)
- Access to Microsoft Office automation licenses
- Contribution to Alumni services (lifetime membership to the Les Roches Alumni Association, access to networking and reunion events)

Please note any unused services, clothes, supplies, benefits, etc., included in the main fees are not refundable.

## Learning Resources (compulsory)

Learning Resources are tailored to suit the needs according to each semester level and program and usually comprise a variation of different support material such as digital resources, online accesses to software and databases, copyright and licenses, kitchen tools (for practical programs) as well as practical arts apparel (kitchen and service uniforms) for specific programs.

Laptop (device & service support - optional) Abu Dhabi Hospitality Academy - Les Roches' students will be given individual access to our learning platform, which hosts student

information, including support and teaching documents and other learning resources.

Students should bring their own laptop which must meet the school's specifications as per the Laptop Policy which can be consulted at [lesroches.edu/apply/accepted-student-information/computer-policy/](https://lesroches.edu/apply/accepted-student-information/computer-policy/).

## Accommodation

Accommodation is available through our partner hotel group, Rotana, at three hotels conveniently located less than three kilometers from the campus. It is highly recommended for Semester 1 students to become part of the Les Roches family. It is important to note that new students arriving would require a residence permit to rent their own accommodation, which will be available at least one month after your arrival in the UAE.

The hotel options, ranging from 3 to 4 stars, are situated in the same complex and offer a variety of accommodation, from standard rooms to suites and studio apartments. All options include gym and pool facilities, as well as housekeeping. The complex also features multiple restaurants, grocery shops, and cafes.

The accommodation package starts at AED 33,750/USD 9,190 for five months and AED 40,500/USD 11,025 for six months. Reservations will be managed through the Academy.

For further information, please check: <https://brochure.lesroches.edu/les-roches-abu-dhabi-accommodation/>.

### Meals

A compulsory buffet lunch is provided on campus from Monday to Friday as outlined in the fee schedule. Breakfast (AED 30/USD 8) and dinner (AED 60/USD 16) are available at a discounted price at the Rotana hotels located next to the campus and can be arranged at the student's discretion.

## Insurance

Health insurance coverage is compulsory by law in the UAE. Therefore, all students under the Academy's visa are automatically covered with the insurance provided by the school. This covers them for health and accident, while on campus and on internship.

However, domestic students who choose to remain on their parents' visas must obtain their own health insurance and provide proof to the Academy. Students keeping their private health and accident cover are responsible for verifying that their documents are valid while in the UAE or abroad.

Abu Dhabi Hospitality Academy - Les Roches cannot be held responsible for the theft of personal belongings, student damage or third party insurance.

## Personal expenses

It is estimated that students require on average sum of AED 5,000/USD 1,361 per month to finance their breakfast, dinner, transportation, out-of-pocket expenses such as snacks and drinks, entertainment, personal supplies, laundry, and any other personal expenses.

## Internships (if applicable)

Although internships are generally paid by the employer, the remuneration received cannot be expected to finance studies at Abu Dhabi Hospitality Academy - Les Roches.

## Residence Visa information

All international students require a Residence Visa to study in the UAE. The Academy will apply for their visa, subject to approval from the UAE Immigration department. UAE residents may choose to either be sponsored by the Academy or remain under their parents' or guardians' sponsorship.

All visa charges are subject to government changes.

VisaProcessing:

The Academy's Admissions Department will handle your visa application once you're accepted into a program.

Processing typically takes around 4 weeks.

An electronic entry visa will be issued by email (GCC nationals are not required an entry visa).

Upon Arrival in the UAE:

Students will undergo a medical examination to finalize paperwork.

All international students, including those from GCC countries, will apply for an Emirates ID Card in Abu Dhabi.

Visa Renewals:

Annual renewals require repeating the medical exam, renewing your Emirates ID Card, and submitting your passport and insurance card to the Registrar Department.

Visa Cancellation:

To cancel your visa upon completing your studies, inform the Registrar Department three weeks before your departure.

You'll need to provide your passport copy, Emirates ID Card, and medical insurance card for cancellation.

## Late cancellation fee & refund policy

Except as described hereinafter, all fees outlined and paid for are non-refundable.

If a new student cancels before the official arrival date on campus, only the prepayment (reservation) will be retained (see above). If a returning student cancels his/her studies after the deadline mentioned below and without a written notification, a late cancellation fee of a late cancellation fee of AED 12,000/USD 3,268 will be charged to the student's account:

New students:

15th of May

(for the Fall intake)

15th of November

(for the Spring intake)

Returning students: 15th of June

(for the Fall intake)

1st of December

(for the Spring intake)

If a student is suspended, expelled, or withdraws on his/her own wish once the semester has started, no fees will be reimbursed. In case of mitigating circumstances (e.g. medical, financial hardship, or similar), validated by a member of the school's leadership as part of the early check-out procedure, exceptions may apply.

At the end of the studies (or if the student definitively withdraws), the sponsor can claim for the refund of the positive balance for a maximum of two years after the last official check-out day of their last on campus semester.

## Payments

Unless a payment plan contract has been approved, payments must be made in full in AED no later than:

New students:

15th of May

(for the Fall intake)

15th of November

(for the Spring intake)

Returning students: 15th of June

(for the Fall intake)

1st of December

(for the Spring intake)

Payments can be made by bank transfer, check, credit card or online.

Students will not be permitted to begin their studies until payment for the semester has been received. UAE Entry and Residence permits, academic transcripts and degrees are only

delivered/awarded upon full settlement of all outstanding fees.

## Method of payment

Abu Dhabi Hospitality Academy - Les Roches has partnered with Magnati to provide you with an easy and secure method of sending international payments.

Magnati allows you to:

- Accept payments anytime, anywhere
- Track your payment from start to finish
- Pay from any country and any bank, even by credit card

## Financial aid and scholarship

Abu Dhabi Hospitality Academy - Les Roches provides a limited number of scholarships for new students. The scholarships are competitive and linked to Abu Dhabi Hospitality Academy - Les Roches' admissions strategy, which aims to assist motivated young people to study at our institution. Each scholarship has specific criteria. Eligibility for a scholarship is examined on a case-by-case basis for those candidates who have submitted a complete application. Returning students faced with extreme financial difficulty may apply for Financial Aid with the Registrar at [studentservices@lesroches.ae](mailto:studentservices@lesroches.ae) (subject to conditions). Applications must be made at least four months prior to the start of the intended semester of study.

## Review of fees

Abu Dhabi Hospitality Academy - Les Roches reserves the right to review and modify the tuition fees of each semester at any time and without notice.

## Sponsorship

Sponsorship is a financial commitment by a sponsor (parent, legal guardian or any other person) where the sponsor undertakes to pay any fees and other charges on behalf of the student.

Notwithstanding any sponsorship commitment as part of the application process, the students remain liable for any outstanding debt.

Any reference in these Terms and Conditions to liability of students shall also infer liability on the sponsor of the student as the case may be and such liability is joint and several.

## Accreditations and recognitions

Accreditations

Les Roches Global Hospitality Education is accredited by the New England Commission of Higher Education (formerly the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges, Inc.).

Accreditation of an institution of higher education by the Commission indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited college or university is one which has the necessary resources available to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Commission is not partial but applies to the institution as a whole.

As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the Commission should be directed to the administrative staff of the institution.

Individuals may also find information on:

[www.neche.org/institution/les-roches-global-hospitality-education/](http://www.neche.org/institution/les-roches-global-hospitality-education/).

## UAE Accreditation

Abu Dhabi Hospitality Academy - Les Roches is currently in the process of obtaining accreditation from the UAE Ministry of Education (MoE) through the Commission for Academic Accreditation (CAA).

Les Roches is recognized as a degree-awarding institution by the education department of the Canton of Valais (Les Roches Crans-Montana).

Since 2015, Swiss higher education institutions have the obligation to acquire federal institutional accreditation.

Before 2015, Les Roches, alongside other private institutions in Switzerland, opted for foreign institutional accreditation or local recognition of programs.

Les Roches currently holds:

- Institutional accreditation since 2006 from the New England Commission of Higher Education (NECHE), allowing graduates to transfer to other institutions with an internationally recognized degree.
- Program recognition since 2002 from the higher education authorities in charge of assessing and recognizing programs within the Valais region of Switzerland, allowing students to receive degrees endorsed by the local authorities. Les Roches academic programs are, however, not covered by the "Ordonnance du Conseil des hautes écoles sur la coordination de l'enseignement dans les hautes écoles suisses (CSHE)" of November 29, 2019, and thus do not provide automatic access to the Swiss higher education sector.

Constantly pursuing academic excellence, Les Roches actively seeks additional higher education accreditation in its continuing commitment to quality enhancement and to providing students with the best possible

positioning to succeed in their future endeavors,

both academically and professionally. As a result, Les Roches has entered the process of Swiss Institutional Accreditation, recently made available to Swiss private schools.

Les Roches has been officially accepted as a candidate for Swiss federal accreditation as a University of Applied Sciences Institute.

Les Roches remains available to clarify any questions related to the above statements and to support its graduates in the recognition of their academic credentials.

For further information, please contact our team below.

### General enquiries

International Enrolment Team

Les Roches Global Hospitality Education

info@lesroches.ae

www.lesroches.ae

### Campus address

Abu Dhabi Hospitality Academy - Les Roches  
Zayed Sports City, W57 Al Rawdah,  
Abu Dhabi, UAE

**أكاديمية أبو ظبي للضيافة**  
**Abu Dhabi Hospitality**  
**Academy**

**◆ Les Roches**

UAE +971 (0)50 452 0685 - info@lesroches.ae - www.lesroches.ae

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