

Abu Dhabi study visa application guide

1. Who needs to apply for a visa?

All international students who wish to study at Les Roches Abu Dhabi are required to obtain a student visa. This requirement applies to:

- **Non-UAE nationals:** Those who have received an acceptance letter from Les Roches.
- **Expatriate students:** Currently residing in the UAE and transferring to Les Roches from another institution.
- **Dependent students:** Who have reached the age of 18 and require their own student visa to continue their studies.

2. When should I apply?

The Admissions Department at Les Roches will handle all visa applications once students have been accepted into a program. This process should begin between 60 and 30 days prior to the intake date. The processing time for a student visa can vary, typically taking up to four weeks to obtain the electronic entry visa, which will be issued via email once the student has paid all the fees for the upcoming semester (GCC nationals are not required to obtain an entry visa).

3. How to apply

The student visa application process involves several steps, which are detailed below:

Step 1: Necessary documents

- **Acceptance letter:** Obtain the official acceptance letter from Les Roches.
- **Passport:** Ensure your passport is valid for at least six months from your intended date of entry into the UAE.
- **Photographs:** Prepare passport-sized photographs as per UAE visa requirements (4x).
- **Insurance:** Acquire international medical insurance (or travel insurance) valid in the UAE.

- **Application form:** Complete the visa application form provided by the university.

Step 2: Submit your application

- **Visa application submission:** Submit the required documents to the admissions office at Les Roches.
- **Fees:** Pay the visa application fee and academic tuition fee.

Step 3: Visa issuance

- **Entry permit:** Once your application is processed and approved, you will receive a permit to enter the UAE.
- **Finalization:** Upon arrival in the UAE, a medical examination will be conducted to finalize the paperwork. All international students, including those from GCC countries, should apply for an Emirates ID Card as soon as they reach Abu Dhabi. This process includes undergoing a medical examination as required by UAE authorities, including tests for communicable diseases.

Step 4: Visa renewal and cancellation

- **Renewal:** To renew your annual visa, you must repeat the medical examination, renew your Emirates ID Card, and provide your passport and insurance card to the Student Services Department.
- **Cancellation:** Upon completing your studies, your visa will be cancelled three weeks before your departure. Submit your passport copy, Emirates ID Card, and medical insurance card to complete the cancellation process.

Important points:

- The student visa is typically valid for one year and can be renewed annually until the completion of your studies.
- It is essential to maintain a valid residency status and comply with all UAE visa regulations to avoid penalties.

