



ÉCOLE DUCASSE

MASTER MORE THAN COOKING

FRENCH STUDY VISA APPLICATION GUIDE



01

Ecole Ducasse acceptance letter

You have now received your acceptance letter (see example) with the official document stating the location of your program (Paris Campus or Ecole Nationale Supérieure de Pâtisserie). This is the document that you will have to submit to your embassy during the application process in case you need to apply for the visa to study in France (depending on your nationality). The document will be issued in French as it is directed to French authorities.



Scan to check if you need a study visa to enter France



02

Which visa shall I apply for?

Depending on the duration of your program you may need to apply for:

- A short stay visa called Schengen visa if you stay less than 90 days, depending on your nationality. Please check the [France-Visas website](#) to know if you need a visa to enter France.
- A long stay student visa « VLS-TS étudiant », if you stay more than 90 days.

You can apply for a long-stay visa from 3 months to 2 weeks before your departure and 6 months to 2 weeks before for short-stay visas, but we advise you to start the process as soon as possible.



03

Contact your local Campus France or French Consulate

Campus France is the French agency for the promotion of higher education, hospitality and international mobility and is present in most countries of the world.

Campus France provides you support in your visa administrative procedures to come to France. You shall directly contact [Campus France in your country](#) for any questions, they will be able to guide you through the visa procedure depending on your nationality or country of residence.

04

How to apply for a short stay visa (Schengen visa)?

If you stay less than 90 days and depending on your nationality you might need a short stay visa to enter France. Please check the [France-Visas website](#) to know if you need a visa to enter France.

This is a visa issued by a Schengen Area member country for transit or stay in part of or all Schengen area. It is not to exceed 90 days over any period of 180 consecutive days. The visa may be valid for one or more entries.

- To submit the visa application, you must provide at least the following documents:
- Passport (it must be valid for at least 3 months after the expiry date of your visa and have been issued less than 10 years ago.)
- Proof of resources (cash, travellers' cheques, international bank cards, etc.)
- Proof of repatriation guarantees (return transport ticket, etc.)
- Insurance covering medical and hospital expenses, including social assistance, for care you may receive in France (the minimum cover required is €30,000)
- Certificate of accommodation or proof of accommodation in a hotel or host establishment
- Acceptance letter and payment acknowledgement from the school

You can apply for your visa [online](#).

05

How to apply for a “VLS-TS étudiant” visa?

Depending on your country of residence the visa application procedure is different.

If you live in one of the 46 countries subject to the “Études en France” (“Studies in France”) procedure and you need a visa to come study in France, you must first apply through the platform [“Études en France”](#). Your visa application will be automatically sent to the French consular authorities of your home country through the platform.

Countries subject to the “Études en France” procedure:

Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi Cameroon, Chile, China, Colombia, Comoros, the Republic of the Congo, South Korea, Ivory Coast, Egypt, United States, Gabon, Guinea, Haiti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Morocco, Mauritius, Mauritania, Mexico, Niger, Nigeria, Peru, Democratic Republic of Congo, Russia, Saudi Arabia, Senegal, Singapore, Taiwan, Tchad, Togo, Tunisia, Turkey and Vietnam.

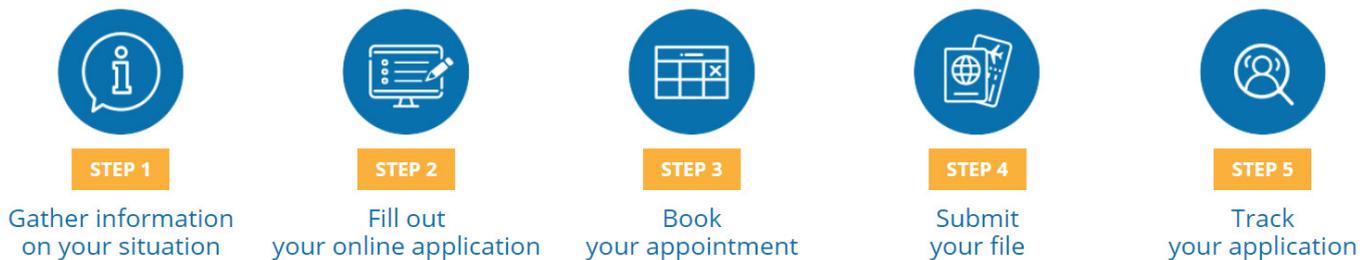
Please contact Campus France in your home country if you are part of the “Études en France” procedure.

If you do not live in one of these countries and you need a visa to come study in France, please contact the French consular authorities in your home country or go through the online application process on France-Visas website: https://france-visas.gouv.fr/en_US/web/france-visas/

06

How to complete my visa application out off the “Etudes en France” process (for long stay and short stay visas)?

The process for initiating a visa application is divided into several stages:



Step 1: Gather information on your situation

Please refer to section 2 of the document: “Which visa shall I apply for?”

The visa wizard will help you determine, depending on your situation, the visa requirements to which you are subject, as well as the submission fee and required supporting documents.

Please determine which authority is approved to receive your application. Depending on your country of residence, the procedures for applying for a visa might be different, please consult the page dedicated to [your country of residence](#). If your home country is eligible, you must fill out [the online application form](#). You will be guided through the whole process by on-screen explanations.

Step 2: Fill out your online application

To submit a visa application, you must provide at least the following documents:

- A travel document (original + copy) in good condition, issued less than 10 years ago, with at least two blank pages, which is valid for at least three months after the date on which you have planned to leave the Schengen Area, or in the event of a long stay, which is valid for at least three months on the date on which the requested visa expires.
- 3 recent ID pictures in [ISO/IEC1 format \(pdf\)](#)
- The acceptance letter of the school and the payment acknowledgment
- An accommodation certificate for at least the firsts 3 months. It can be a rental contract, a hotel booking. If you cannot provide one of this documents, Ecole Ducasse can provide you with an accommodation certificate indicating that we can provide you with resources to find accommodation and that you can be reached at the school’s address. Despite this document you will still have to find accommodation.
- Proof of resources: you must prove that you have the necessary monthly financial resources to live in France during your studies. The minimum required is €615 per month (€308 if you are staying for free). It can be a proof of your personal resources or of your guarantor
- The last diploma you obtained.

All documents in languages other than French or English must be translated into French.
Your application fees are due upon filing (99€).

Step 3: Book your appointment

Make sure that you are able to submit your application three months to two weeks prior to your departure date for a long stay visa and 6 months to two weeks to your departure date for a short stay visa. We advise you to apply as soon as you can as the visa application process can take some time.

You will find all the necessary details to make an appointment on page dedicated to [your country of residence](#).

Step 4: Submit your file

You must attend your appointment with all the required documents. Any visa applicant must submit his or her visa application in person. Also bring a copy of each document, including the passport and its ID pages.

The service provider (or consulate) will receive you, review your application, collect the visa fee, capture your biometric data (photo and fingerprints) and retain your passport and the copies of all your supporting documents in order to forward them to the consulate.

Step 5: Track your application and collect your passport

The visa centre where you submitted your application is responsible for providing [tracking information](#) about your application.

Once the decision has been made, you will be invited to collect your passport from the visa centre. In some countries, you can subscribe to a “home delivery of passport” option, ask your visa centre for details.

07

How to complete my visa application going through the “Etudes en France” process?

The “Etudes en France” procedure is managed by Campus France. This is why it is important that you contact [Campus France in your country](#) for any questions.

You must start the “Etudes en France” procedure at least 45 days before the intake date of your program.

Step 1: Create your file on the “Etudes en France” platform

Create your account [here](#).

After clicking on “register” you have to select the Campus France office to which you belong according to your place of residence.

Je crée mon compte

.es champs marqués d'un astérisque (*) doivent être renseignés.

Espace Campus France

Tout d'abord, je sélectionne mon Espace Campus France.

Mon Espace Campus France * :

- Espace Campus France Afrique du Sud
- Espace Campus France Algérie
- Espace Campus France Arabie saoudite
- Espace Campus France Argentine
- Espace Campus France Bélin
- Espace Campus France Brésil
- Espace Campus France Burkina
- Espace Campus France Burundi
- Espace Campus France Cambodge
- Espace Campus France Cameroun
- Espace Campus France Chili
- Espace Campus France Chine
- Espace Campus France Colombie
- Espace Campus France Comores
- Espace Campus France Congo
- Espace Campus France Corée
- Espace Campus France Côte d'Ivoire
- Espace Campus France Djibouti
- Espace Campus France Egypte

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v3.55.

To create your account you will need to provide a valid email address to be able to access to your account once it is created.

Adresse électronique

Cette adresse me servira d'identifiant pour accéder à mon compte, et, si je l'accepte, pour recevoir des messages d'information de la part de mon Espace Campus France et des établissements auprès desquels je souhaite candidater.

Adresse électronique * :

Confirmation de l'adresse électronique * :

Identité

Nom de famille * :

Autres noms (patronyme) :

Prénom * :

Sexe * :

format:jj/mm/aaaa

Date de naissance * :

Pays et territoires de naissance * :

Lieu de naissance * :

Pays et territoires de nationalité * :

Pièce d'identité

Pour finaliser mon compte, je remplis avec soin les informations ci-dessous telles qu'elles apparaissent sur ma pièce d'identité.

Type de pièce d'identité * :

format:jj/mm/aaaa

Date de limite de validité :

Numéro de pièce d'identité * :

Pays et territoires de délivrance de la pièce d'identité * :

Divers

J'accepte que les informations saisies soient exploitées dans le cadre de la procédure de candidature aux études en France

I agree that the information entered may be used for the purpose of applying to study in France.

Je souhaite m'inscrire au réseau France Alumni. Les données suivantes seront transmises à France Alumni : nom, prénom, email, cursus académique (diplôme, année d'obtention, établissement d'enseignement secondaire ou supérieur), cursus professionnel s'il existe, formation pour laquelle je demande un visa.

I wish to join the France Alumni network. The following data will be transmitted to France Alumni: name, first name, email, academic background (degree, year of graduation, secondary or higher education institution), professional background if any, course for which I am applying for a visa.

To finish creating your account click on “Créer mon compte”. You will receive a confirmation link in your mailbox to activate your account. To confirm the creation of the account you have to enter your email address and a password.

Step 2: Fill out the application

You can now connect to the platform with your email address and password.

Before starting the application, please watch this video: [how to complete the Etudes en France application](#)

After completing the application by paying the application fees, Campus France will review your application. If the file is incomplete, it is sent back with notes which generally concern:

- your personal information (invalid or illegible ID/no phone contact...),
- your resume (academic years/work experience omitted, scans illegible/no supporting documents...),
- your chosen courses (inconsistent or unsuitable/very selective courses...).

You must follow these instructions scrupulously, make the corrections and resubmit your application.

After two not followed reviews, your application will not be validated and you will not be able to make an appointment for the interview.

Step 3: Book your interview with Campus France

If your application is complete, you will receive a message allowing you to make an appointment on the platform for your interview.

You must come to the Campus France interview with:

- Your identity document (original)
- The originals documents of your file, i.e. the originals of the documents you scanned into the “Etudes en France” platform
- Your diploma: if you cannot bring the original of your diploma, the original of your diploma transcript will be enough
- If the documents have been translated into French, you must bring the original documents in the foreign language
- The file will be blocked until the originals are presented
- The invitation to the Campus France interview which you can print from your account

Step 4: Start the visa application process

After checking your application, Campus France sends an email informing you that your application has been validated, you can then download the electronic registration certificate.

- Gather information on your situation

Please refer to the Step 1: Gather information on your situation in the section 06 - How to complete my visa application out off the “Etudes en France” process (for long stay and short stay visas)?

- Fill out your online application

To submit a visa application, you must provide at least the following documents:

- A travel document (original + copy) in good condition, issued less than 10 years ago, with at least two blank pages, which is valid for at least three months after the date on which you have planned to leave the Schengen Area, or in the event of a long stay, which is valid for at least three months on the date on which the requested visa expires.

- 3 recent ID pictures in [ISO/IECI format \(pdf\)](#)
- The acceptance letter of the school and the payment acknowledgment
- An accommodation certificate for at least the firsts 3 months. It can be a rental contract, a hotel booking. If you cannot provide one of this documents, Ecole Ducasse can provide you with an accommodation certificate indicating that we can provide you with resources to find accommodation and that you can be reached at the school's address. Despite this document you will still have to find accommodation.
- Proof of resources: you must prove that you have the necessary monthly financial resources to live in France during your studies. The minimum required is €615 per month (€308 if you are staying for free). It can be a proof of your personal resources or of your guarantor
- The registration certificate that you downloaded on the Etudes en France platform after your interview.

All documents in languages other than French or English must be translated into French.
Your application fees are due upon filing (50€).

- Please now refer to Step 3: Book your appointment in the section: 06: How to complete my visa application out off the “Etudes en France” process (for long stay and short stay visas)?

08

How to validate my “VLS-TS étudiant” visa?

Upon your arrival in France, you must validate your VLS-TS visa valid as a residence permit. Only the long-stay visa requires validation. You have three months to take the necessary steps upon your arrival. To validate your long stay visa please click here: <https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/> . For the validation they will ask you to pay a tourist tax of 50€.

For your information for the first 3 months after you arrive in France, you may freely leave France and come back, even without having validated your VLS-TS visa.

After these 3 months, if you have not validated your VLS-TS visa, you will need to apply for a new visa to return to France.

More help here: [How to validate my long stay visa?](#)

