

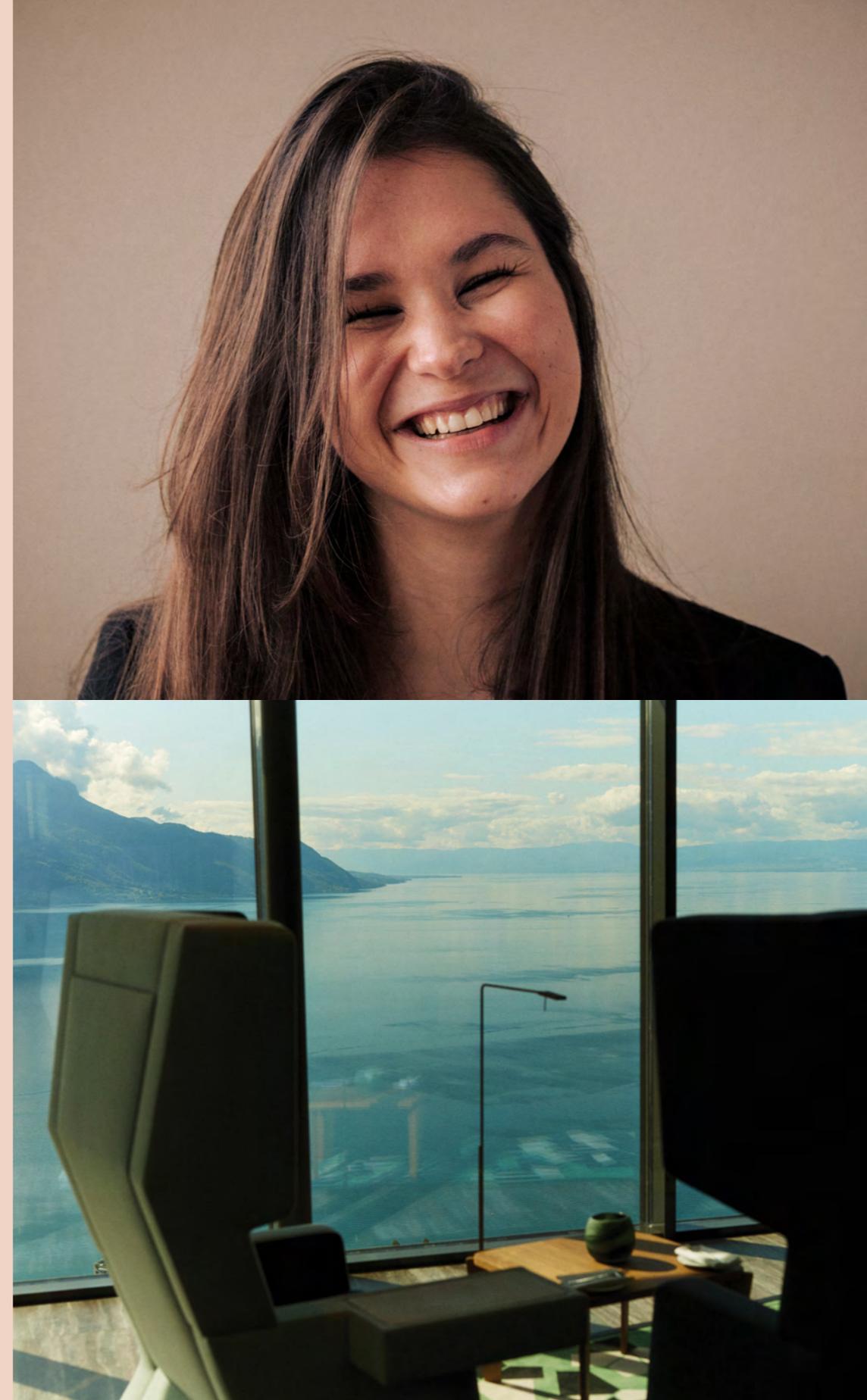




New student checklist: Switzerland & London

Get ready for the next chapter

COMPLETE THE CHECKLIST





Connect with your classmates

Our students regularly take over Glion's Instagram to share their experiences and stories, so make sure that you follow us to see that latest:

DAY IN THE LIFE

Current students share their daily routine and tell you all about life in Glion.

HUMANS OF GLION

We have some great humans here in Glion and they tell us about themselves on Instagram.

STUDENT EVENTS

Excursions, workshops, company visits, events, etc.

[#glionstudents](#)



Applying for a Swiss visa

Who needs to apply for a visa in Switzerland?

EU/EFTA NATIONALS

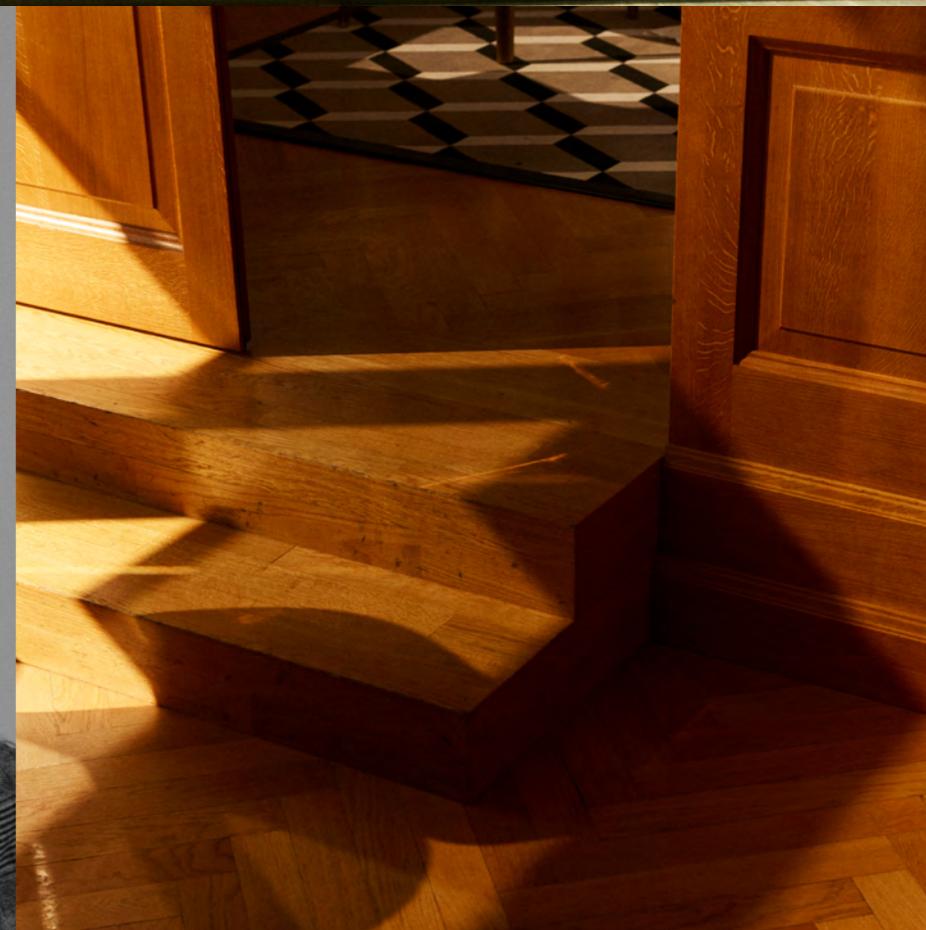
If you hold a passport from a country in the European Union (EU) or from a European Free Trade Association (EFTA) member state, you **do not need to apply** for a study visa (Type D visa- for a stay over 90 days).

NON-EU/EFTA NATIONALS

If you do not hold a passport from one of these countries, you **must apply** for a study visa (Type D visa- for a stay over 90 days) to enter Switzerland.

When should I apply?

You should apply for your study visa as soon as you receive your acceptance package. It can take up to three months to obtain your visa, so please make an appointment with the Swiss Embassy or Consulate in your country of residence as soon as you receive your acceptance package.





Applying for a UK visa

Who needs to apply for a visa for the UK?

Whether you require a student visa to study in the UK will depend on your current circumstances and nationality. If you qualify under one of the following you may not need a visa to study at Glion:

- UK nationals
- Irish nationals
- Individuals who have existing permission to remain in the UK (such as certain dependant visa holders or permanent residents)
- Individuals who hold Pre-Settled or Settled Status.

If you do not fall under the above list, you will most likely require a visa to study at Glion.

When & how should I apply?

You should start to apply for your Student Visitor visa or Student Route visa three months before the start date of your semester.

Please note that for the Student Route you will require a Confirmation of Acceptance of Studies (known as a CAS) from Glion before you can apply. Glion will provide you with a CAS once you have paid your tuition fees.

Once you have applied online for your visa, it should take approximately three weeks for a decision. In some countries there may be fast track options.

Non-EEA nationals will also need to attend a biometric appointment at a Visa Application Center.

Visa options

TWO OPTIONS ARE AVAILABLE TO YOU:

STUDENT VISITOR VISA

This is a one-semester visa which is suitable if you are coming to Glion as part of a study abroad program from one of our partner institutions. You will not be permitted to work in the UK.

STUDENT ROUTE VISA

If you are enrolled onto our Bachelor's or Master's program, or will come to Glion on a study abroad program for more than one semester, then you should apply for a Student Route visa which will enable you to study for the duration of your studies in the UK. Although you will not be permitted to work in the UK during your academic semesters, you will be able to undertake an internship in the UK with this visa should you wish to do so.

Arriving in Switzerland

Find your arrival dates

Check the arrival dates and times for your campus and program in your Acceptance Letter. It is important that you respect the exact arrival and check-in dates so that you do not miss any important information delivered at the beginning of the semester or classes.

The closest airport to the Glion and Bulle campuses is Geneva Airport (GVA).

Send us your arrival details

At least three weeks prior to the start of your program, you must confirm your arrival details through your Applicant Portal so that we know when you will arrive and if we need to meet you at the airport. If you've not accessed the Applicant Portal before, please contact your Education Counselor who will be pleased to help.

ARRIVING ON OFFICIAL CHECK-IN DATES

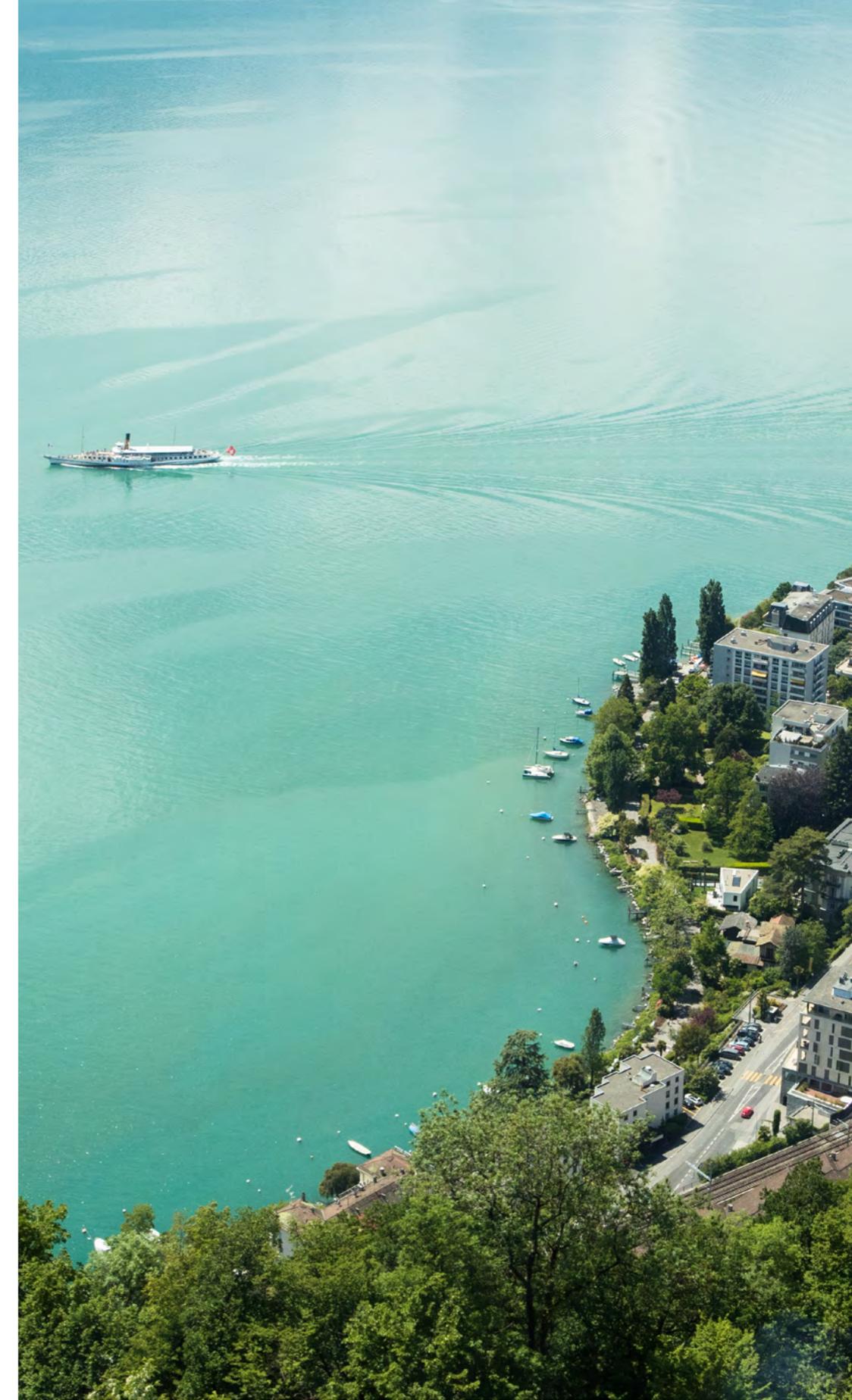
If you arrive at Geneva Airport during official check-in dates, we will assist with your transfer from the airport to Glion or Bulle campus. This only applies to first semester students who are new on the Glion campus or students who come to Bulle for the first time.

ARRIVING BEFORE OFFICIAL CHECK-IN DATES OR VIA ANOTHER MODE OF TRANSPORT

If you arrive before/after the official check-in times or dates, or via another form of transport, please refer to the 'Pre-arrival information: Switzerland' booklet for more information about getting to the campus.

EMERGENCY TELEPHONE

Please call **+41 79 916 15 70** if you encounter any difficulties on the way (this number is only active during official arrival days).





Arriving in London

Find your arrival dates

Check the arrival dates and times for your campus and program in your Acceptance Letter. It is important that you respect the exact arrival dates so that you do not miss any important information delivered at the beginning of the semester or classes.

The closest airport to the London campus is London Heathrow Airport (LHR).

Send us your arrival details

At least three weeks prior to the start of your program, you must confirm your arrival details through your Applicant Portal so that we know when you will arrive and if we need to meet you at the airport. If you've not accessed the Applicant Portal before, please contact your Education Counselor who will be pleased to help.

ARRIVING ON OFFICIAL CHECK-IN DATES

If you arrive at London Heathrow Airport during official check-in dates, we will assist with your transfer from the airport to the London campus by booking a taxi for you. No Glion transfer assistance is provided from any other London based airport.

Flight arrival time at London Heathrow Airport must be between 07:30 - 17:00.

ARRIVING BEFORE OFFICIAL CHECK-IN DATES OR VIA ANOTHER MODE OF TRANSPORT

If you arrive before/after the official check-in times or dates, or via another form of transport, please refer to the 'Pre-arrival information: London' booklet for more information about getting to the campus.

EMERGENCY TELEPHONE

Please call **+44 20 8392 8184** if you encounter any difficulties on the way (this number is only active during official arrival days).

Swiss residence permit

For new, transfer (direct entry) students & holders of expired Swiss residence permits

Upon arrival at Glion, the Students Administration Team will initiate your residence permit process with the local Swiss authorities. All students have a legal obligation to apply for a residence permit within 48 hours of arriving in Switzerland.

Swiss nationals

SWISS NATIONALS ONLY, PLEASE BRING ONE OF THE FOLLOWING DOCUMENTS:

- A Certificate of Residence (attestation de domicile) which can be obtained from the local authorities where you reside.
- If you live abroad, a Certificate of Origin (acte d'origine) which must be obtained from the authorities of your place of origin (lieu d'origine).



UK residence permit

EEA nationals

EEA STUDENT VISITORS

EEA Student Visitors will not receive a residence permit. You will instead receive an electronic visa which is all you need to live and study in the UK for the duration of your visa.

EEA STUDENT ROUTE STUDENTS

EEA Student Route students will not receive a residence permit. You will instead receive an electronic visa which is all you need to live and study in the UK for the duration of your visa.

Non-EEA nationals

NON-EEA STUDENT VISITORS

Non-EEA Student Visitors will not receive a residence permit. You will instead receive a vignette visa in your passport which is all you need to live and study in the UK for the duration of your visa.

NON-EEA STUDENT ROUTE STUDENTS

Non-EEA Student Route students will receive a vignette visa in their passport to initially enter the UK. Once you are in the UK, you will need to collect your biometric residence permit at a post office near Glion. Your biometric residence permit will state the duration of the visa to enable you to live and study in the UK.



Health & accident insurance

Who needs health & accident insurance in Switzerland?

Health and accident insurance is mandatory in Switzerland, thus students are required to take the health and accident insurance provided by the school which covers you when on campus and on internship.

Alternatively, if you have private valid insurance cover equivalent to the Swiss health insurance cover scheme, you must follow the procedure outlined to be exempted by the Swiss authorities.

Who needs health insurance in the UK?

While studying in the UK, all students, regardless of nationality, are entitled to accident and emergency care free of charge.

Some non-EU Student Route students, however, may need to pay an NHS surcharge when applying for their study visa. For all other health matters, eligibility rules apply.

Personal & private insurance

Personal and private insurance to cover issues such as damage or theft of personal property is strongly recommended. **It is the responsibility of students to ensure they have sufficient personal insurance to cover any loss.**



What to pack?

Business attire

- 2-3 suits (blazers with matching trousers/skirts), preferably dark colors
- 7-10 shirts or blouses
- Neck ties matching the suit (required for men)
- Thin sweaters or vests
- Dark color socks and skin or black color stockings

Practical Arts attire

- Pair of black classical leather shoes without ornaments. For ladies, shoes should have a heel that is 3 cm high and 3 cm wide and for men, the shoes should be with laces.
- Pair of leather plain white trainers/sneakers with laces (Stan Smith or similar).
- 2-3 plain white T-shirts
- Hair donut for women (tip for perfect hair buns)

Sports & outdoor attire

- Warm, waterproof jacket is a must
- Non slip boots
- Scarves
- Gloves
- Umbrellas
- Indoor and outdoor sports wear
- Storage is available for skis and snowboards in Glion

Essentials

TOWELS

- Hand towel
- Floor towel
- Medium bath towel

PERSONAL SUPPLIES

- Toothbrush, toothpaste, deodorant, shampoo, conditioner, hairbrush, gel, hairdryer, etc.
- Medication
- Nail clippers

OTHER

- Iron (Glion and Bulle)
- International adapter
- Cash
- Optional small luggage (cabin size) for field trips



What documents to bring to Switzerland?

Mandatory actions before arrival

You will be required to upload a digital passport picture to the accommodation platform. You will be instructed to do this by email.

For your residence permit application

TO APPLY FOR YOUR RESIDENCE PERMIT:

- Two passport-quality photographs in color (biometric standard, size: 3.5 x 4.5 cm), with your family name and first name written on the back of each photograph
- Please bring additional passport size photos to use for your CV/ resume, internship placements, season passes, etc.
- A photocopy of your valid passport

Swiss nationals only

MAKE SURE YOU BRING THE FOLLOWING:

- Certificate of Residence from the local authorities where you reside (attestation de domicile)
- Certificate of Origin from the authorities of your place of origine (acte d'origine) – essential for all students who live abroad





Professional image

Students must dress and present themselves in a professional manner in accordance with Glion guidelines.

A professional image should be respected on all Glion premises including main buildings and outdoor areas.

THERE ARE THREE TYPES OF ATTIRE:

- Business Professional
- Professional Uniform
- Casual

What should I wear?

The Professional Image policy has the full guidelines, but here is a brief overview of what you should wear on campus:

BUSINESS PROFESSIONAL

- Classic color suit with jacket and full-length trousers / knee-length skirt (black, navy, brown, grey)
- Shirt with business tie (for men) or blouse (for women)
- Elegant single dark color shoes (black, navy, brown, grey)
- Dark color socks or skin/black color stockings

PROFESSIONAL UNIFORM

Professional uniforms (for students on practical duty, kitchen, service, housekeeping, front office, etc. in semester 1 of the Bachelor's program or Hospitality Immersion Program Master's pre-session) are provided for you once you arrive on campus. You just need to bring a pair of black classical leather shoes and a pair of leather plain white trainers/sneakers.

CASUAL

Outside of Business Professional hours, students are permitted to wear casual clothing - this must not be distracting or offensive to others.

Book your accommodation

If you are starting your program in Switzerland, once the platform is opened and you have paid the prepaid fees, you will receive an email with a link and activation code which will enable you to log on to the accommodation reservation platform and select the room of your choice. The room type will be confirmed only upon receipt of the full due amount by the official payment deadline on a first-paid first-served basis. Your invoice will automatically be updated within one week of the room selection.

If you are starting your program in London, you have already requested your accommodation during your application process. Once allocated, you will receive an invoice a month prior to your arrival and the room will be confirmed only upon receipt of the full due amount by the official payment deadline on a first-paid first-served basis.



Get the Glion app

Glion Safe app

The Glion Safe app provides alerts, contacts and procedures for medical and safety emergencies to help keep you safe on campus and on internship. Search 'Glion Safe' or use the links below to download the app.







+41 (0)21 966 35 35
info@glion.edu
glion.edu

GLION CAMPUS

Glion Institute of
Higher Education

Route de Glion 111
1823 Glion sur Montreux
Switzerland

LONDON CAMPUS

Glion Institute of
Higher Education

Downshire House
Roehampton Lane
London, SW15 4HT
United Kingdom

BULLE CAMPUS

Glion Institute of
Higher Education

Rue de l'Ondine 20
1630 Bulle
Switzerland