

Valid for programs starting in  
Spring and Fall 2026

# Marbella Spain



## Fees and other expenses

## International Students



## Terms and conditions



# Bachelor of Science in Global Hospitality Management (BSc)

Breakdown of fees in Euros	Experiential Year		BSc Year 1		BSc Year 2		Bsc Year 3		Total
	Practical Semester	Internship	S1	S2	S3 Internship	S4	S5	S6 <sup>3</sup> Launch your career / Academic deep dive	
<b>Compulsory Expenses</b>									
Tuition fees	23,990		22,690	22,690		22,690	22,690		114,750
Academic resources, Les Roches for Life career support , Administrative and services fee	2,410		640	730		675	460		4,915
Health insurance	970		480	970		480	970		3,870
<b>Total Compulsory Academic Expenses</b>	<b>27,370</b>		<b>23,810</b>	<b>24,390</b>		<b>23,845</b>	<b>24,120</b>		<b>123,535</b>
Residential board <sup>2</sup> (Full board for Practical semester, BSc year S1 & S2; Half Board for BSc year S4 & S5)	3,565		3,565	3,565		2,735 <sup>2</sup>	2,735		16,165
Minimum lodging costs (upon availability) <sup>1</sup>	5,475		5,475	5,475		N/A	N/A		16,425
<b>Total Compulsory Living Expenses</b>	<b>9,040</b>		<b>9,040</b>	<b>9,040</b>		<b>2,735</b>	<b>2,735</b>		<b>32,590</b>
<b>Optional Expenses</b>									
Lodging double room <sup>1</sup>						5,475	5,475		
Lodging single room upgrade (incremental) <sup>1</sup>	2,645		2,645	2,645		2,645	2,645		
Car parking	235		235	235		235	235		
<b>Other Expenses</b>									
Application fee		275							
Damage deposit (refundable)		500							

1 For more information about types of accommodation offered by Les Roches Marbella please see page 15. Lodging and full board is compulsory for Experiential year Practical semester, BSc year S1 & S2 students and for Direct Entry & transfer students applying to BSc year S1, S2, S4 and S5.

2 For returning students (BSc year S4, S5 only) without accommodation purchased through Les Roches Marbella half board is compulsory.

3 Extra cost for BSc year S6 students if they choose to stay in Marbella campus.

# Bachelor of Science in Sports Business Management (BSc)

Breakdown of fees in Euros	Experiential Year		BSc Year 1		BSc Year 2		Bsc Year 3	
	Practical Semester	Internship	S1	S2 <sup>3</sup> Switzerland (in CHF)	S3	S4 internship	S5	S6
<b>Compulsory Expenses</b>								
Tuition fees	17,215		17,215	17,215	17,215		17,215	17,215
Academic resources, Les Roches for Life career support, Administrative and services fee	2,410		640	795	675		460	150
Health insurance	970		480	895	970		480	480
<b>Total Compulsory Academic Expenses</b>	<b>20,595</b>		<b>18,335</b>	<b>18,905</b>	<b>18,860</b>		<b>18,155</b>	<b>17,845</b>
Residential board <sup>2</sup> (Full board for Practical semester, BSc year S1 & S2; Half Board for BSc year S4 & S5)	3,565		3,565	5,200 <sup>3</sup>	2,735 <sup>2</sup>		2,735 <sup>2</sup>	2,735 <sup>2</sup>
Minimum lodging costs (upon availability) <sup>1</sup>	5,475		5,475	7,850 <sup>3</sup>	N/A		N/A	N/A
<b>Total Compulsory Living Expenses</b>	<b>9,040</b>		<b>9,040</b>	<b>13,050</b>	<b>2,735</b>		<b>2,735</b>	<b>2,735</b>
<b>Optional Expenses</b>								
Lodging double room <sup>1</sup>					5,475		5,475	
Lodging single room upgrade (incremental) <sup>1</sup>	2,645		2,645		2,645		2,645	
Car parking	235		235	500	235		235	
<b>Other Expenses</b>								
Application fee		275						
Damage deposit (refundable)		500						

<sup>1</sup> For more information about types of accommodation offered by Les Roches Marbella please see page 15. Lodging and full board is compulsory for Experiential year Practical semester, BSc year S1 & S2 students and for Direct Entry & transfer students applying to BSc year S1, S2, S4 and S5.

<sup>2</sup> For returning students (BSc year S4, S5 only) without accommodation purchased through Les Roches Marbella half board is compulsory.

<sup>3</sup> Semester at Crans-Montana campus.

\* Tuition fees for Global students - Please refer to the Terms and Conditions of Les Roches Crans-Montana

# Master of Science in International Hotel Management

Breakdown of fees in Euros	Term 1 & Term 2	Term 3 Internship or Master thesis
<b>Compulsory Expenses</b>		
Tuition fees	27,345	
Academic resources, Field trips, Les Roches for Life career support , Administrative and services fee	5,215	
Health insurance	1,215	
<b>Total Compulsory Academic Expenses</b>	<b>33,775</b>	
Half board <sup>1</sup>	4,105	
<b>Total Compulsory Living Expenses</b>	<b>4,105</b>	
<b>Optional Expenses</b>		
Double Room (upon availability) <sup>2</sup>	7,180	
Full board	5,370	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	500	

- 1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.
- 2 Accommodation and board are not provided during the holiday period between Term 1 and Term 2. For information about types of accommodation offered by Les Roches Marbella please see page 15. Boarding options may differ depending on the type of accommodation.

# Master of Science in Marketing and Management for Luxury Tourism

Breakdown of fees in Euros	Term 1 & Term 2	Term 3 Internship or Master thesis
<b>Compulsory Expenses</b>		
Tuition fees	28,440	
Academic resources, Field trips, Les Roches for Life career support , Administrative and services fee	3,305	
Health insurance	1,215	
<b>Total Compulsory Academic Expenses</b>	<b>32,960</b>	
Half board <sup>1</sup>	4,105	
<b>Total Compulsory Living Expenses</b>	<b>4,105</b>	
<b>Optional Expenses</b>		
Double Room (upon availability) <sup>2</sup>	7,180	
Full board	5,370	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	500	

1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

2 Accommodation and board are not provided during the holiday period between Term 1 and Term 2. For more information about types of accommodation offered by Les Roches Marbella please see page 15. Boarding options may differ depending on the type of accommodation.

# Master of Science in International Hospitality Management

Breakdown of fees in Euros	Year 1		Year 2	Total
	Term 1	Term 2	Term 3 Internship	
<b>Compulsory Expenses</b>				
Tuition fees	13,675	13,675		27,350
Academic resources, Field trips, Les Roches for Life career support, Administrative and services fee	2,610	2,610		5,220
Health insurance	480	970		1,450
<b>Total Compulsory Academic Expenses</b>	<b>16,765</b>	<b>17,255</b>		<b>34,020</b>
Half board <sup>1</sup>	2,735	2,735		5,470
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	<b>2,735</b>		<b>5,470</b>
<b>Optional Expenses</b>				
Minimum lodging cost (upon availability) <sup>2</sup>	5,475	5,475		
Full board	3,565	3,565		
Car parking	235	235		
<b>Other Expenses</b>				
Application fee	275			
Damage deposit (refundable)	500			

- 1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.
- 2 Accommodation and board are not provided during the holiday period between Term 1 and Term 2. For information about types of accommodation offered by Les Roches Marbella please see page 15. Boarding options may differ depending on the type of accommodation.

# Master of Advanced Studies in Hospitality Management with Specialization (Spain + Switzerland)

Breakdown of fees in EUR for Term 1 in Spain and in CHF for Term 2 in Switzerland	Year 1		Year 2
	Term 1 Spain	Term 2 (Specialization) Switzerland (in CHF)	Term 3 Internship or Applied Research Project
<b>Compulsory Expenses</b>			
Tuition fees	17,845	19,970	
Academic resources, Field trips, Immersive experience, Les Roches for Life career support , Administrative and services fee	4,435	4,010	
Health insurance	480	1,785	
<b>Total Compulsory Academic Expenses</b>	<b>22,760</b>	<b>25,765</b>	
Half board <sup>1</sup>	2,735	3,880	
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	<b>3,880</b>	
<b>Optional Expenses</b>			
Minimum lodging cost (upon availability) <sup>2</sup>	5,475	/	
Full board	3,565	/	
On campus single room*	/	7,850	
Residential board upgrade*	/	1,320	
Car parking	235	500	
<b>Other Expenses</b>			
Application fee	275		
Damage deposit (refundable)	500	1000	

1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory

2 For more information about types of accommodation offered by Les Roches Marbella, please see page 15

\* Tuition fees for Global students - Please refer to the Terms and Conditions of Les Roches Crans-Montana

# Master of Advanced Studies in Hospitality Management with Specialization (Spain)

Breakdown of fees in Euros	Year 1		Year 2	Total
	Term 1	Term 2 (Specialization)	Term 3 Internship or Applied Research Project	
<b>Compulsory Expenses</b>				
Tuition fees	17,845	17,845		35,690
Academic resources, Field trips, Immersive experience, Les Roches for Life career support , Administrative and services fee	4,435	3,345		7,780
Health insurance	480	970		1,450
<sup>2</sup> Academic resources, Field trips, Immersive experience, Les Roches for Life career support , Administrative and services fee Specialization in Marketing Management for Luxury Tourism		1,805 <sup>2</sup>		6,240 <sup>2</sup>
<b>Total Compulsory Academic Expenses</b>	<b>22,760</b>	<b>22,160<sup>1</sup> 20,620<sup>2</sup></b>		<b>44,920<sup>1</sup> 43,380<sup>2</sup></b>
Half board <sup>3</sup>	2,735	2,735		5,470
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	<b>2,735</b>		<b>5,470</b>
<b>Optional Expenses</b>				
Minimum lodging cost (upon availability) <sup>4</sup>	5,475	5,475		
Full board	3,565	3,565		
Car parking	235	235		
<b>Other Expenses</b>				
Application fee	275			
Damage deposit (refundable)	500			

1 Prices for students choosing a specialization in Golf Management, Private Aviation Management or Cruise Line Management.

2 Prices for students choosing a specialization in Marketing for Luxury Tourism

3 For students without accommodation purchased through Les Roches Marbella, half board is compulsory

4 For more information about types of accommodation offered by Les Roches Marbella, please see page 15

# Diploma of Advanced Studies in International Hospitality Management

Breakdown of fees in Euros	Term 1	Term 2 Internship or Applied research project
<b>Compulsory Expenses</b>		
Tuition fees	18,390	
Academic resources, Field trips, Les Roches for Life career support , Administrative and services fee	4,860	
Health insurance	970	
<b>Total Compulsory Academic Expenses</b>	<b>24,220</b>	
Half board <sup>1</sup>	2,735	
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	
<b>Optional Expenses</b>		
Full-board	3,565	
Minimum lodging cost (upon availability) <sup>2</sup>	5,475	
Lodging single room upgrade (incremental) <sup>2</sup>	2,645	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	500	

1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

2 Boarding options may differ depending on the type of accommodation. For information about types of accommodation offered by Les Roches Marbella please see page 15.

# Executive Master of Advanced Studies in International Hotel Management

Breakdown of fees in Euros	6 modules	
<b>Compulsory Expenses</b>		
Tuition fees	29,175	
Les Roches for life career support, Administrative and services fee	1,650	
<b>Total Compulsory Academic Expenses</b>	<b>30,825</b>	
<b>Full board with accommodation and transfer</b>	<b>6 weeks on campus</b>	<b>Individual week on campus</b>
Accommodation and transfers <sup>1</sup>	4,610	890
Full board	2,335	400
<b>Total Expenses of accommodation, transfer and full board</b>	<b>6,945</b>	<b>1,290</b>
<b>Half board without accommodation and without transfer</b>	<b>6 weeks on campus</b>	<b>Individual week on campus</b>
Half board <sup>2</sup>	810	145
<b>Total Expenses of half board without accommodation or transfer</b>	<b>810</b>	<b>145</b>
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	300	

- 1 Accommodation in a hotel in single room, transfers to and from Malaga's International Airport as well as transfers from hotel to campus and activities organized by the school.
- 2 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

**NOTE:**  
Students who choose on campus sessions after starting fully online, will be invoiced for board and accommodation before the start of the on campus week, and will only be confirmed once payment has been received.

# Executive Diploma of Advanced Studies in Marketing for Luxury Tourism

Breakdown of fees in Euros		4 modules
<b>Compulsory Expenses</b>		
Tuition fees		18,705
Immersive Experience, Les Roches for life career support, Administrative and services fee		2675
<b>Total Compulsory Academic Expenses</b>		<b>21,380</b>
<b>Full board with accommodation and transfer</b>		<b>Individual week on campus</b>
Accommodation and transfers <sup>1</sup>		890
Full board		400
<b>Total Expenses of accommodation, transfer and full board</b>		<b>1,290</b>
<b>Half board without accommodation and without transfer</b>		<b>Individual week on campus</b>
Half board <sup>2</sup>		145
<b>Total Expenses of half board without accommodation or transfer</b>		<b>145</b>
<b>Other Expenses</b>		
Application fee		275
Damage deposit (refundable)		500

- 1 Accommodation in a hotel in single room, transfers to and from Malaga's International Airport as well as transfers from hotel to campus and activities organized by the school.
- 2 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

# Executive Diploma of Advanced Studies in International Hotel Management

Breakdown of fees in Euros	4 modules
<b>Compulsory Expenses</b>	
Tuition fees	19,135
Les Roches for life career support, Administrative and services fee	1,650
<b>Total Compulsory Academic Expenses</b>	<b>20,785</b>

Full board with accommodation and transfer	4 weeks on campus	Individual week on campus
Accommodation and transfers <sup>1</sup>	3,075	890
Full board	1,570	400
<b>Total Expenses of accommodation, transfer and full board</b>	<b>4,645</b>	<b>1,290</b>

Half board without accommodation and without transfer	4 weeks on campus	Individual week on campus
Half board <sup>2</sup>	575	145
<b>Total Expenses half board option</b>	<b>575</b>	<b>145</b>

<b>Other Expenses</b>	
Application fee	275
Damage deposit (refundable)	300

- 1 Accommodation in a hotel in single room, transfers to and from Malaga's International Airport as well as transfers from hotel to campus and activities organized by the school.
- 2 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

**NOTE:**  
Students who choose on campus sessions after starting fully online, will be invoiced for board and accommodation before the start of the on campus week, and will only be confirmed once payment has been received.

# Diploma of Advanced Studies in Golf Management

Breakdown of fees in Euros	Term 1	Term 2 Internship or Applied research project
<b>Compulsory Expenses</b>		
Tuition fees	17,865	
Academic resources, Field trips, Les Roches for Life career support , Administrative and services fee	4,855	
Health insurance	970	
<b>Total Compulsory Academic Expenses</b>	<b>23,690</b>	
Half board <sup>1</sup>	2,735	
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	
<b>Optional Expenses</b>		
Full-board	3,565	
Minimum lodging cost (upon availability) <sup>2</sup>	5,475	
Lodging single room upgrade (incremental) <sup>2</sup>	2,645	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	500	

1 For students without accommodation purchased through Les Roches Marbella, half board is compulsory.

2 Boarding options may differ depending on the type of accommodation. For information about types of accommodation offered by Les Roches Marbella please see page 15.

# Diploma of Advanced Studies in Cruise Line Management

Breakdown of fees in Euros	Term 1	Term 2 Internship or Applied research project
<b>Compulsory Expenses</b>		
Tuition fees	15,795	
Academic resources, Field trips, Les Roches for Life career support , Administrative and services fee	1,750	
Health insurance	970	
<b>Total Compulsory Academic Expenses</b>	<b>18,515</b>	
Half board <sup>1</sup>	2,735	
<b>Total Compulsory Living Expenses</b>	<b>2,735</b>	
<b>Optional Expenses</b>		
Full-board	3,565	
Minimum lodging cost (upon availability) <sup>2</sup>	5,475	
Lodging single room upgrade (incremental) <sup>2</sup>	2,645	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Damage deposit (refundable)	500	

# Diploma of Advanced Studies in Private Aviation Management

Breakdown of fees in Euros	Term 1	Term 2 Internship and Case Study
<b>Compulsory Expenses</b>	<b>25,440</b>	
Tuition fees	-	
Learning resources, field trips, immersive experiences and Les Roches for life career support	-	
Health insurance	-	
Half board	-	
Minimum lodging cost	-	
<b>Total Compulsory Expenses</b>	<b>25,440</b>	
<b>Optional Expenses</b>		
Full-board upgrade	830	
Lodging single room upgrade (incremental)	2,645	
Car parking	235	
<b>Other Expenses</b>		
Application fee	275	
Administration fee	100	
Damage deposit (refundable)	500	

# Intensive English Hospitality Preparation Program

Breakdown of fees in Euros	15 weeks <sup>1</sup>
<b>Compulsory Expenses</b>	
Tuition fees	9,110
Academic resources, Administrative and services fee	1,510
Health insurance	485
<b>Total Compulsory Academic Expenses</b>	<b>11,105</b>
Half board <sup>2</sup> (MSc, Advanced Studies students only)	2,135
Full board (compulsory for Bachelor students)	2,780
Minimum lodging cost (double room)	4,050
<b>Total Compulsory Living Expenses (MSc, Advanced Studies students)</b>	<b>6,185</b>
<b>Total Compulsory Living Expenses (Bachelor students)</b>	<b>6,830</b>
<b>Optional Expenses</b>	
Lodging single room upgrade (incremental)	2,040
Car parking	235
<b>Other Expenses</b>	
Application fee	275
Damage deposit (refundable)	500

1 15-week intensive hospitality English language program for applicants not meeting the program's English level requirements.

2 For students without accommodation purchased through half board is compulsory.

## Accommodations Options

Bachelor, MAS & DAS programs	
Type of room	Price per semester
Triple	4,790
Double Superior	5,475
Single Deluxe	8,120
Double Superior (Bahía building)	5,530
Double Deluxe (Bahía building)	5,845
Single (Bahía building)	6,000
Single Superior (Bahía building)	6,620
Jr. Luxury Suite (Bahía building)	7,815
Luxury Suite (Bahía building)	8,655

Accommodation option subject to availability, students will choose their room, via the platform, on a 'first-come, first-served' basis.

Boarding options may differ depending on the type of accommodation.

Master of Science programs	
Type of room	Price for the course
Double room	7,250
Single room	10,875

Executive Master's / Executive PGD			
Type of room	6 weeks	4 weeks	Per week
Single hotel room + transfers	4,610	3,075	890
Full board	2,335	1,570	400
Half board	810	575	145

# Terms and Conditions

## Application Fee

A non-refundable fee of €275 is required with each application for Les Roches Global Hospitality Education. Please see section on “Method of Payment”.

## Damage Deposit

A refundable damage deposit of €500 (€300 for Executive program) is charged with a student's first invoice and will be reimbursed three months after the final check-out at the end of the studies (completion of studies).

The deposit covers any damage caused to Les Roches' property by the student during his or her studies. This deposit also covers the locker as well as any remaining balance, if sufficient, at the time of the final check-out.

## Pre-payment (reservation)

New students: Upon receipt of the offer letter, a payment of €4000 is to be paid within 15 days from the date on the offer letter, in euros.

This non-refundable deposit guarantees the reserved place in the program and is automatically deducted from the first semester's invoice. In case an accepted candidate postpones his/her studies, the balance will be carried forward to the next two subsequent intakes.

## Compulsory Academic Expenses

### Tuition fees cover

- School supplies
- Access to academic facilities on campus (e.g. library access, innovation lab and digital learning support) and academic tutoring and support
- Career and internship guidance and professional development opportunities

(industry visits, personalized counselling, etc.)

- Health and wellbeing support (medical and counseling support when emergency on campus)
- On-campus security service 24/7h through Les Roches Marbella Campus Security
- Access to specific campus organized events (e.g. leadership series, industry events) and extra-curricular activities and conferences (may incur participation fees depending on type of activity)
- Contribution to examination costs (except resit or retake examinations which must be paid in advance)
- Access to Microsoft Office automation licenses
- Reception and postal distribution service on campus
- Accident insurance coverage
- Contribution to Alumni lifetime services

Please note any unused services, clothes, supplies, benefits, etc., included in the main fees are not refundable

### Learning Resources

Learning Resources are tailored to suit the needs according to each semester level and program and usually comprise a variation of different support material such as textbooks, digital resources, online accesses to software and databases, copyright and licenses, kitchen tools (for practical programs) as well as Practical Arts apparel (kitchen, housekeeping and service uniforms, including the laundry and ironing of the kitchen uniforms) for specified programs.

All Bachelor Experiential year Practical semester students will receive an iPad and have access to

e-books, videos, and digital content to support their learning experience. All direct entry BSc or transfer students are required to purchase this compulsory digital learning resource (€495).

A detailed overview of the different learning resources can be provided upon request once on campus.

Les Roches students will be given individual access to our learning platform, which hosts student information, including support and teaching documents and other learning resources.

### **Les Roches for life career support**

This service provides a personalized support during the professional career and as well once the student is graduated.

### **Administration and service fees**

The administrative costs related to the student's study visa and residence permit (excluding legal and court charges if the visa or permit is refused and an appeal is made by the student), as well as administrative services such as local/national fees obligations, administration charges for internship(s). Any monies relating to unused services, clothes, school supplies, benefits, etc. included in the academic compulsory fees are non-refundable.

### **Business field trips / Immersive experience (compulsory for the concerned programs)**

Business field trips or Immersive experience are a compulsory part of the program. Expenses are estimated and subject to change with currency variations and other factors. Depending on the program, there could be a business field trip, immersive field visit or Exclusive brands week. The field trip fees include transportation (to/from airports), flights, lodging, half board and other school-planned activities.

## **Fee associated with lodging and board**

### **Accommodation**

Accommodation is compulsory for Bachelor

students during Practical Semester, and BSc year S1 & S2, (with full board), as well as for all Bachelor direct entry and Semester Abroad students transferring to Les Roches Marbella for the first time (upon availability).

Accommodation managed by Les Roches is optional only for BSc year S4 & S5, as well as MSc, MAS and DAS programs' students. Executives students will be accommodated in a hotel during their weeks on campus.

After the pre-payment is made, all students choosing the school accommodation will receive instructions by email on making a room reservation in our online lodging platform while the invoice by default will show double room (only for Bachelor students).

Les Roches offers accommodation near the campus for BSc year S4 and S5, MSc, MAS and DAS programs' students. Students can purchase accommodation through the school. This type of accommodation purchased through Les Roches will be confirmed only upon the receipt of the pre-payment and room fee.

The accommodation fee is not refundable.

Accommodation and board for MSc and MAS students is not covered during the break between Term 1 and Term 2. Accommodation managed by Les Roches Marbella includes all costs relating to heating, electricity, maintenance, bed linen, housekeeping service (once per week), free wifi and residential kitchen facilities.

### **Non-Smoking Policy**

Please note the campus is a smoke-free area, including all residences and bedrooms.

### **Full board or half board**

Full board on campus includes three meals a day, during school days, as well as brunch and dinner on weekends and bank holidays.

Half board includes two meals per school day, chosen from breakfast, lunch, and dinner. Meals are not provided on weekends or public holidays.

## Insurance

Students are required to have health insurance coverage during the academic terms and internships. Students who do not provide a valid private health insurance will automatically be registered in Les Roches' private health insurance. The health insurance fee to cover the internship semester will be sent with the invoice for the previous on-campus semester.

Accident insurance coverage is included for all students in the main tuition fees

Les Roches Marbella cannot be held responsible for the theft of personal belongings, student damage or third-party insurance. Personal and private insurance, to cover issues such as damage or theft of personal property, is not mandatory but is strongly recommended and is the student's responsibility.

## Laptop Policy

Students may bring their own laptop provided it meets the institution's requirements.

Specifications are published on our website at [lesroches.edu/apply/accepted-student-information/computer-policy](https://www.lesroches.edu/apply/accepted-student-information/computer-policy).

## Personal expenses

It is estimated that students require on average sum of 300€ per month to finance their out-of-pocket expenses such as snacks and drinks, entertainment, personal supplies, laundry, and any other personal expenses.

This is an estimation based on a student with full board and accommodation managed by Les Roches Marbella.

## Internships (if applicable)

Although internships are generally paid by the employer, the remuneration received cannot be expected to finance studies at Les Roches.

## Visa application procedure for

## accepted candidates

Candidates whose passport is neither from a country member of the European Union (EU) nor the European Economic Area (EEA), and non-Swiss nationals, are kindly requested to verify visa requirements for their nationality and apply at the right time.

Accepted candidates will receive an acceptance letter from the Admissions Department with the visa procedure. It is imperative to request a visa type D SLU (above 180 days) / long term visa (not a tourist visa, except for executive programs).

Please speak with your Educational Counsellor for any questions about the procedure and kindly note that it may take at least 2-3 months to obtain a student visa.

Candidates with a passport from a country member of the EU or the EEA or Swiss nationals, do not require a visa.

## Exchanges

As part of their academic program at Les Roches, students may be offered the opportunity to study in another Les Roches or Glion campus (Glion is a sister school also accredited by Swiss Accreditation Council (SAC) and NECHE with campuses in Switzerland and the United Kingdom).

Such opportunities are subject to approval by Les Roches as per selection criteria determined by Les Roches at its sole discretion. The opportunity to study in a Glion campus is however limited to one semester across the program (and possible during certain semesters only). As a limited number of students may benefit from these opportunities each semester, Les Roches does not guarantee that any student may benefit from these opportunities. Students interested in such opportunities must comply with the then-current procedures and deadlines (files are reviewed by Les Roches on a first come first served basis).

In case of acceptance, the student will pay the tuition and other fees applicable for the concerned semester(s) directly to the host campus according to the rates applicable at the host campus for the concerned semester and Les Roches does not guarantee that any scholarship granted by the Les Roches home campus will be maintained by the host campus as the case may be. Students will also be solely responsible for any other expenses incurred, such as but not limited to travel expenses, visa fees and any other private arrangement for the semester(s) in the concerned host campus. Students are usually given a week after official acceptance to cancel their exchange without incurring any fee. After this deadline, a cancellation fee applies.

During their semester(s) abroad, student shall at all times comply with all rules, regulations and policies of the host campus, as they may be revised from time to time, including without limitation those related to academic, disciplinary, residency or financial matters.

## Transfers

Les Roches also offers the opportunity to permanently transfer to another Les Roches or Glion campus. Such opportunities are subject to standard admission rules of the host institution. Degree will always be delivered by the institution where the student finishes the final year of academic study. All Les Roches & Glion degrees are accredited by Swiss Accreditation Council (SAC) and NECHE.

## Semester Abroad

Les Roches may offer Semester Abroad programs for students from other institutions worldwide. The purpose is to enable such students to enrol in proposed subjects at Les Roches for credits which may then be applied towards their degree at their home institution. Such students follow the Study Abroad program as non-degree seeking students

and are enrolled at Les Roches as full time, “non-award” students for the duration of their Study Abroad program. Successful completion of the Study Abroad program, will usually result in the award of 15 credits by Les Roches unless otherwise indicated by Les Roches. It is the sole responsibility of the students to obtain official academic approval from their home institutions for subjects taken at Les Roches to ensure credit recognition. Les Roches have entered into agreements with partner institutions to offer such partner institution’s students specific Semester Abroad opportunities at Les Roches. In case of discrepancies between the terms of such agreements and the terms herein, the terms of such agreements shall prevail.

## Late cancellation fee & refund policy

The tuition fees paid for each semester are not refundable. If a new student cancels before the official arrival date on campus, only the pre-payment (reservation) and application fee will be retained.

If a student is dismissed or withdraws from the semester, only the fees covering the accommodation, board and insurance are reimbursed (proportional to the number of weeks remaining in the semester for accommodation and board, remaining months for insurance).

Any credits on account will be carried over and deducted from the invoice for the following semester and respectively refunded 3 months after final check-out at the end of the program. Les Roches Marbella reserves the right to review and modify the tuition fees of each semester at any time and without notice.

If a returning student cancels his/her studies after the deadline of 15th of May (for the fall intake) or 1st December (for the Spring intake) and without a written notification, the pre-payment will be kept in the student’s account for the next intake.

If a student is suspended, expelled, or withdraws on his/her own wish once the semester has started, no fees will be reimbursed. In case of mitigating circumstances (e.g. medical, financial hardship, or similar), validated by a member of the school's management as part of the early check-out procedure, exceptions may apply.

## Payments

### **New Students:**

Unless a payment plan contract has been approved, payments must be made in full in Euros no later than :

15th of May (for the fall intake)

15th of November (for the spring intake)

### **Returning Students:**

15th of June (for the fall intake)

1st of December (for the spring intake)

Students will not be permitted to begin their studies until payment for the semester has been received. Should a student opt for a payment plan, the deadline for instalments must be met to in order to begin studies. Spanish Residence permits, academic transcripts and degrees are only delivered / awarded upon full settlement of all outstanding fees.

## Method of payment

Les Roches has partnered with Flywire to provide you with an easy and secure method of sending international payments.

Flywire allows you to:

- Track your payment from start to finish
- Pay from any country and any bank, even by credit card
- Save on bank fees and exchange rates
- Receive peace of mind with dedicated multilingual customer support

**To proceed with your payment, follow the easy**

### **steps below:**

1. Visit [lesrochesmarbella.flywire.com](https://lesrochesmarbella.flywire.com)
2. Choose your country and the payment amount in EUR
3. Choose your payment method and make your payment
4. Enter your details and those of the student you are paying for (if not yourself)
5. Track and confirm your payment by email, SMS, or by logging in to [lesrochesmarbella.flywire.com](https://lesrochesmarbella.flywire.com)

## Review of fees

Les Roches reserves the right to review and modify the tuition fees of each semester at any time and without notice.

## Financial aid and Scholarship

Les Roches provides a limited number of scholarships for new students. The scholarships are competitive and linked to Les Roches' admissions strategy, which aims to assist motivated young people to study at our institution. Each scholarship has specific criteria. Eligibility for a scholarship is examined on a case-by-case basis for those candidates who have submitted a complete application. Returning students faced with extreme financial difficulty may apply for Financial Aid with the Student Services department at [studentservices@lesroches.es](mailto:studentservices@lesroches.es) (subject to conditions).

Applications must be made at least four months prior to the start of the intended semester of study.

## Sponsorship

Sponsorship is a financial commitment by a sponsor (parent, legal guardian or any other person) where the sponsor undertakes to pay any fees and other charges on behalf of the student.

Notwithstanding any sponsorship commitment as part of the application process, the student remains liable for any outstanding debt.

Any reference in these Terms and Conditions to liability of students shall also infer liability on the sponsor of the student as the case may be and such liability is joint and several.

## Accreditations

Les Roches Global Hospitality Education is accredited by the Swiss Accreditation Council (SAC) as a University of Applied Sciences Institute and the New England Commission of Higher Education (NECHE).

Accreditation of an institution of higher education indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution. Institutional accreditation allows graduates to transfer to other institutions with an internationally recognized degree.

Inquiries regarding the accreditation status of Les Roches should be directed to the administrative

staff of the institution. Individuals may also find information on:

<https://akkreditierungsrat.ch/en/decisions/>

<https://www.necche.org/institutions/les-roches-global-hospitality-education/>

Les Roches remains available to clarify any questions related to the above statements and to support its graduates in the recognition of their academic credentials.

## General enquiries

For new students:

Admissions Department  
[+34 952 764 145](tel:+34952764145)

[admissions@lesroches.es](mailto:admissions@lesroches.es)  
[lesroches.edu](http://lesroches.edu)

For returning students:

Main switchboard

[+34 952 764 145](tel:+34952764145)  
[studentservices@lesroches.es](mailto:studentservices@lesroches.es)  
[accounting@lesroches.es](mailto:accounting@lesroches.es)  
[registry@lesroches.es](mailto:registry@lesroches.es)

## Campus address

Les Roches Marbella Global Hospitality  
Education

Urb. Lomas de Río Verde - Ctra. de Istán km1  
29602 Marbella  
Malaga, Spain

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