

Valid for programs starting  
in Fall 2024

# Abu Dhabi UAE



## Fees and other expenses



## Terms and conditions



# Bachelor of Business Administration in Global Hospitality Management (BBA)

	Year 1		Year 2		Year 3		Year 4		
Breakdown of fees in AED	S1	S2 Internship	S3	S4	S5 Internship	S6	S7	S8	Total
<b>Compulsory Expenses</b>									
Tuition fees for UAE nationals	46'651		44'117	44'117		44'117	44'117		223'119
Tuition fees for UAE residents	74'641		70'586	70'586		70'586	70'586		356'985
Tuition fees for international students	93'301		88'233	88'233		88'233	88'233		446'233
Learning and practical arts resources for all students	7'825		1'304	1'642		1'409	588		12'768
<b>Compulsory for international students</b>									
Visa and health insurance <sup>1</sup>	3'041		2'621		2'621		2'621		10'904

	Year 1		Year 2		Year 3		Year 4		
Breakdown of fees in USD	S1	S2 Internship	S3	S4	S5 Internship	S6	S7	S8	Total
<b>Compulsory Expenses</b>									
Tuition fees for UAE nationals	12'703		12'013	12'013		12'013	12'013		60'753
Tuition fees for UAE residents	20'324		19'220	19'220		19'220	19'220		97'205
Tuition fees for international students	25'405		24'025	24'025		24'025	24'025		121'505
Learning and practical arts resources for all students	2'131		355	447		384	160		3'477
<b>Compulsory for international students</b>									
Visa and health insurance <sup>1</sup>	828		714		714		714		2'970

Accommodation and Meals are not included<sup>2</sup>

	AED/USD
Application fee	1,000/ 272
Damage deposit (refundable)	4,000/1,089

1 Please refer to the chapters 'Visa' and 'Health Insurance' in the terms and conditions section.

2 Please refer to the chapters 'Accommodation' and 'Meals' in the terms and conditions section.

Fees are paid in local currency (AED)



# Terms and Conditions

## Application Fee

A non-refundable fee of AED 1,000/USD 272 is required with each application for Abu Dhabi Hospitality Academy, Les Roches. Please see section on “Method of Payment”.

## Damage Deposit

A refundable damage deposit of AED 4,000/ USD 1089 is charged with a student’s first invoice and will be reimbursed three months after the final check-out at the end of the studies.

The deposit covers any costs due to damage to Abu Dhabi Hospitality Academy, Les Roches property as well as any remaining balance, if sufficient, at the time of the final check-out.

## Tuition fees and fees associated with the studies

The compulsory academic expenses cover the following:

- Tuition fees
- School supplies
- Access to academic facilities on campus (e.g. library access, and digital learning support) and academic tutoring and support
- Career and internship guidance and professional development opportunities (career fair, industry workshops, personalised counselling, job search, etc.)
- Health and wellbeing support
- On-campus security service 24/7
- Access to specific campus organized events (e.g. leadership series, industry events)

and extra-curricular activities and conferences (may incur participation fees depending on type of activity)

- UAE VAT 5%
- Contribution to examination costs (except resit or retake examinations)
- Access to Microsoft Office automation licenses
- Access to Alumni services (lifetime membership to the Les Roches Alumni Association, access to networking and reunion events)

Please note any unused services, clothes, supplies, benefits, etc., included in the main fees are not refundable

## Learning Resources (compulsory)

Learning Resources are tailored to suit the needs according to each semester level and program and usually comprise a variation of different support material such as textbooks, digital resources, online accesses to software and databases, copyright and licenses, kitchen tools (for practical programs) as well as practical arts resources.

## Laptop (device & service support – optional)

Les Roches students will be given individual access to our learning platform, which hosts student information, including support and teaching documents and other learning resources.

Students should bring their own laptop which must meet the school’s specifications as per the Laptop Policy which can be consulted at [lesroches.edu/apply/accepted-student-information/computer-policy/](https://lesroches.edu/apply/accepted-student-information/computer-policy/)

## Accommodation

Accommodation is provided by our partner hotel group, Rotana, at three hotels conveniently located less than three kilometers from the campus. Although this service is optional and not available to students under 18 years old, it is highly recommended for new international students as their residence permits could take up to one month to be issued.

The hotel options, ranging from 3 to 4 stars, are situated in the same complex and offer a variety of accommodation, from standard rooms to suites and studio apartments. All options include gym and pool facilities, as well as housekeeping and laundry services.

The complex also features multiple restaurants, grocery shops, and cafes.

The accommodation package for six months starts at AED 39,000/USD 10'619, and reservations will be handled through the Academy. For further information, please check: <https://brochure.lesroches.edu/les-roches-abu-dhabi-accommodation/>

### Meals

A buffet lunch is provided on campus from Monday to Friday at a reasonable fee. Breakfast (AED 30/USD 8) and dinner (AED 60/USD 16) are available at a discounted price at the Rotana hotels located next to the campus and can be arranged at the student's discretion.

## Insurance

Health insurance coverage is compulsory by law in the UAE. Therefore all students under the Academy's visa are automatically covered with the insurance provided by the school. This covers them for health and accident, while on campus and on internship.

However, domestic students who choose to remain on their parents' visas must obtain their own health insurance and provide proof to

the Academy. Students keeping their private health and accident cover are responsible for verifying that their documents are valid while in the UAE or abroad.

Les Roches cannot be held responsible for the theft of personal belongings, student damage or third party insurance.

## Personal expenses

It is estimated that students require on average sum of AED 5'000/USD 1'361 per month to finance their meals, transportation, out-of-pocket expenses such as snacks and drinks, entertainment, personal supplies, laundry, and any other personal expenses.

## Internships (if applicable)

Although internships are generally paid by the employer, the remuneration received cannot be expected to finance studies at Les Roches.

## Residence Visa information for international students

All international students require a Residence Visa to study at our Academy. This visa can be sponsored by either your parent/legal guardian residing in the UAE or by our Academy (Student Residence Visa). The UAE Immigration Department has the final say on visa approval.

### Visa Processing:

The Academy's Admissions Department will handle your visa application once you're accepted into a program.

Processing typically takes around 4 weeks.

An electronic entry visa will be issued by email (GCC nationals are not required an entry visa).

### Upon Arrival in the UAE:

Students will undergo a medical examination to finalize paperwork.

All international students, including those from GCC countries, must apply for an Emirates ID Card in Abu Dhabi.



**Visa Renewals:**

Annual renewals require repeating the medical exam, renewing your Emirates ID Card, and submitting your passport and insurance card to the Registrar Department.

**Visa Cancellation:**

To cancel your visa upon completing your studies, inform the Registrar Department three weeks before your departure.

You'll need to provide your passport copy, Emirates ID Card, and medical insurance card for cancellation.

**Downpayment (reservation)**

New students: upon receipt of the conditional offer letter, a downpayment of AED 20,000/ USD 5'446 is required to secure your place on the program.

This non-refundable deposit guarantees the reserved place in the program and is automatically deducted from the first semester's invoice. In case an accepted candidate postpones his/her studies, the balance will be carried forward to the next two subsequent intakes.

**Late cancellation fee & refund policy**

Except as described hereinafter, all fees outlined and paid for are non-refundable. If a new student cancels before the official arrival date on campus, only the downpayment (reservation) will be retained (see above). If a returning student cancels his/her studies after the deadline mentioned below and without a written notification, a late cancellation fee of a late cancellation fee of AED 12,000/USD 3'268 will be charged to the student's account:

New students :        15th of May  
                                  (for the Fall intake)  
  
                                  15th of November  
                                  (for the Spring intake)

Returning students : 15th of June  
                                  (for the Fall intake)  
  
                                  1st of December  
                                  (for the Spring intake)

If a student is suspended, expelled, or withdraws on his/her own wish once the semester has started, no fees will be reimbursed. In case of mitigating circumstances (e.g. medical, financial hardship, or similar), validated by a member of the school's leadership as part of the early check-out procedure, exceptions may apply.

At the end of the studies (or if the student definitively withdraws), the sponsor can claim for the refund of the positive balance for a maximum of two years after the last official check-out day of their last on campus semester.

**Payments**

Unless a payment plan contract has been approved, payments must be made in full in AED no later than:

New students :        15th of May  
                                  (for the Fall intake)  
  
                                  15th of November  
                                  (for the Spring intake)

Returning students : 15th of June  
                                  (for the Fall intake)  
  
                                  1st of December  
                                  (for the Spring intake)

Payments can be made by bank transfer, check, credit card or online.

Students will not be permitted to begin their studies until payment for the semester has been received. UAE Entry and Residence permits, academic transcripts and degrees are only delivered / awarded upon full settlement of all outstanding fees.

## Method of payment

Les Roches Abu Dhabi has partnered with Magnati to provide you with an easy and secure method of sending international payments.

Magnati allows you to:

- Accept payments anytime, anywhere
- Track your payment from start to finish
- Pay from any country and any bank, even by credit card

## Financial aid and scholarship

Les Roches provides a limited number of scholarships for new students. The scholarships are competitive and linked to Les Roches' admissions strategy, which aims to assist motivated young people to study at our institution. Each scholarship has specific criteria. Eligibility for a scholarship is examined on a case-by-case basis for those candidates who have submitted a complete application. Returning students faced with extreme financial difficulty may apply for Financial Aid with the Registrar at [studentservices@lesroches.ae](mailto:studentservices@lesroches.ae) (subject to conditions). Applications must be made at least four months prior to the start of the intended semester of study.

## Review of fees

Les Roches reserves the right to review and modify the tuition fees of each semester at any time and without notice.

## Sponsorship

Sponsorship is a financial commitment by a sponsor (parent, legal guardian or any other person) where the sponsor undertakes to pay any fees and other charges on behalf of the student.

Notwithstanding any sponsorship commitment as part of the application process, the students remains liable for any outstanding debt.

Any reference in these Terms and Conditions to liability of students shall also infer liability on the sponsor of the student as the case may be and such liability is joint and several.

## Accreditations and recognitions

### Accreditations

New England Commission of Higher Education Les Roches Global Hospitality Education is accredited by the New England Commission of Higher Education (formerly the Commission on Institutions of Higher Education of the New England Association of Schools and Colleges, Inc.).

Accreditation of an institution of higher education by the Commission indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Commission is not partial but applies to the institution as a whole.

As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the Commission should be directed to the administrative staff of the institution.

Individuals may also find information on:

[www.neche.org/institution/les-roches-global-hospitality-education/](http://www.neche.org/institution/les-roches-global-hospitality-education/)



### UAE Accreditation

Abu Dhabi Academy Les Roches is currently in the process of obtaining accreditation from the UAE Ministry of Education (MoE) through the Commission for Academic Accreditation (CAA).

### Recognitions

Recognized as a degree-awarding institution by the education department of the Canton of Valais (Les Roches Crans-Montana).

Since 2015, Swiss higher education institutions have the obligation to acquire federal institutional accreditation.

Before 2015, Les Roches, alongside other private institutions in Switzerland, opted for foreign institutional accreditation or local recognition of programs.

Les Roches currently holds:

- Institutional accreditation since 2006 from the New England Commission of Higher Education (NECHE), allowing graduates to transfer to other institutions with an internationally recognized degree.
- Program recognition since 2002 from the higher education authorities in charge of assessing and recognizing programs within the Valais region of Switzerland, allowing students to receive degrees endorsed by the local authorities. Les Roches academic programs are however not covered by the “Ordonnance du Conseil des hautes écoles sur la coordination de l’enseignement dans les hautes écoles suisses (CSHE)” of November 29, 2019, and thus do not provide automatic access to the Swiss higher education sector.

Constantly pursuing academic excellence, Les Roches actively seeks additional higher education accreditation in its continuing commitment to quality enhancement and to providing students with the best possible

positioning to succeed in their future endeavors, both academically and professionally. As a result, Les Roches has entered the process of Swiss Institutional Accreditation, recently made available to Swiss private schools.

Les Roches has been officially accepted as a candidate for Swiss federal accreditation as a University of Applied Sciences Institute.

Les Roches academic programs are, however, not yet covered by the “Ordonnance du Conseil des hautes écoles sur la coordination de l’enseignement dans les hautes écoles suisses (CSHE)” of November 29, 2019, and thus do not provide automatic access to the Swiss higher education sector.

Les Roches remains available to clarify any questions related to the above statements and to support its graduates in the recognition of their academic credentials.

For further information, please contact our team below.

### General enquiries

International Enrolment Team  
Les Roches Global Hospitality Education  
info@lesroches.ae  
lesroches.edu

### Campus address

Abu Dhabi Hospitality Academy – Les Roches  
Zayed Sports City, W57 Al Rawdah,  
Abu Dhabi, UAE

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