

GLOBAL EXECUTIVE MASTER'S
IN HOSPITALITY LEADERSHIP



Residential

WEEK IN SWITZERLAND
13-18 NOVEMBER 2023



PRE-ARRIVAL GUIDE



Residential Week in Switzerland

13-18 November 2023





Essential items to pack

Clothing

We recommend that you come prepared for all weathers, as conditions in the Alps during Fall can vary quite widely. We advise that you bring the following:

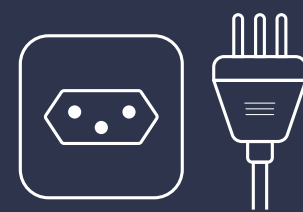
- Casual clothes to be worn outside of class
- Plenty of layers, rather than thick clothing, as this will be more versatile if the weather fluctuates.
- A waterproof coat is essential.
- Business attire for attending classes; suits (blazers with matching trousers/skirts), preferably dark colors shirts or blouses.
- Dark color socks and skin or black color stockings.

Electricals

The essential items are:

- Adapter plugs for Swiss plug sockets (outlets).
- A mobile phone.
- A personal laptop.
- Chargers for electrical devices.

ELECTRICAL OUTLETS IN SWITZERLAND



3 pins
220-240 V
Type J



What should I wear?

Dress codes on campus

Participants must dress and present themselves in a professional manner in accordance with Glion guidelines.

Professional image should be respected when attending classes.

There are two types of attire:

- *Business Professional*
- *Casual*

The Professional Image policy has the full guidelines, but here is a brief overview of what you should wear on campus:

BUSINESS PROFESSIONAL

- *Classic color suit with jacket and full-length trousers / knee-length skirt (black, navy, brown, grey)*
- *Shirt (for men) or blouse (for women)*
- *Elegant single dark color shoes (black, navy, brown, grey)*
- *Dark color socks or skin/black color stockings*

CASUAL

Outside of classroom hours, participants can wear casual clothing - this must not be distracting or offensive to others.



Accommodation during Residential Week

To make your on-campus study experience a memorable one, we propose for you to book your accommodation in one of our partner hotels in Montreux or Glion village.

These hotels offer special rates for participants of our Global Executive Master's in Hospitality Leadership program:

Fairmont Le Montreux Palace

In the heart of Montreux lies Fairmont Le Montreux Palace, a marvel of 'belle époque' architecture boasting a lakeside location and a reputation for impeccable hospitality stretching back to its founding in 1906. The hotel provides 236 luxuriously furnished rooms and suites, ideal for a family get away or for business travelers.

To make a reservation with the special room rate in this famous palace, use the link below or add the code '**PGLI**' on their website reservation platform.

Grand Hotel Suisse Majestic

This four-star superior hotel in the style of 'belle époque' is also situated in the center of Montreux, directly on the banks of Lake Geneva and right next to Montreux train station for easy access to Glion. 155 rooms and suites invite guests to rejuvenate their body and mind. You can enjoy their grill and health kitchen, innovative drinks, and exclusive service in a unique atmosphere with historic flair.

To make a reservation with the special room rate, use the code '**EGM**' on their website reservation platform.

Hotel Victoria (Relais & Châteaux)

Hotel Victoria is a 56-room hotel nestled in Glion village in the heights of Montreux. The family-run, authentic establishment sits in the middle of a vast garden with a bird's eye view of Lake Geneva. Located just a few minutes walk from Glion campus, it is a good option for those who prefer to be close to the school while enjoying nature.

To make a reservation with the special room rate, contact the hotel directly by email info@victoria-glion.ch and mention that you are part of the Executive Master's program in Glion.

Your arrival in Switzerland

Recommended travel dates

ARRIVAL IN SWITZERLAND

Sunday 12 November 2023

DEPARTURE FROM SWITZERLAND

Saturday 19 November 2023

Your transfer from Geneva Airport to Montreux or Glion

PRE-BOOK A TAXI

If you wish, you can pre-book your airport transfer with our partner company, Jet Taxi:

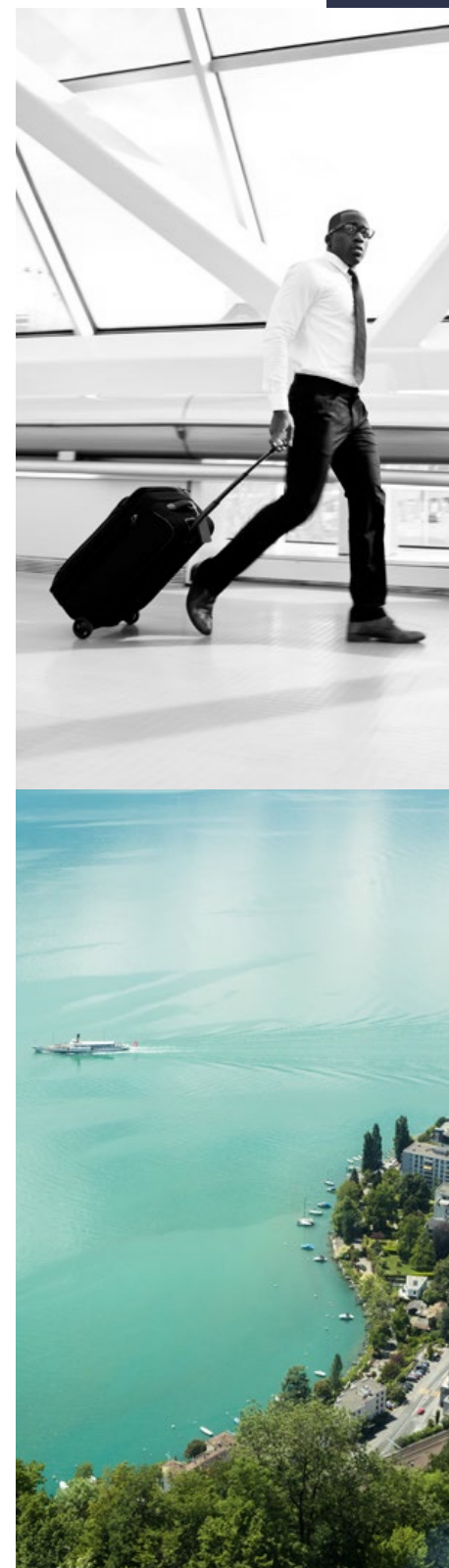
- *Phone: +41 (0)79 257 58 68*
- *Fee: 250 CHF
from Geneva Airport to Montreux*
- *Payment method:
cash or credit card*

To benefit from the special transfer rate, contact Jet Taxi and mention that you are part of the Glion Global Executive Master's program.

YOUR DRIVER WILL WELCOME YOU AT THE AIRPORT

Upon arrival at Geneva Airport, you should proceed to the baggage claim area to retrieve your luggage. Continue through customs, exit into the arrival area and if you have booked transportation to your hotel with Jet Taxi, the taxi driver will personally greet you in the arrivals hall, and will accompany you to your hotel.

If you cannot find the greeter, please call the following number:
+41 (0)79 257 58 68.



Important documents

Make sure you have the following items with you upon your arrival:

- *Acceptance Letter.*
- *A valid passport and Short Term Visa*.*
- *Travel insurance.*

In case of lost luggage

The Glion campus address is as follows:

YOUR NAME,
c/o Glion Institute of Higher Education,
Route de Glion 111,
1823 - Glion sur Montreux, Switzerland

*If you need support to apply for a short term visa, please contact your Education Counselor.

Welcome to Switzerland

Switzerland is an outstanding destination. It is clean, safe and well-organized, yet fun – the Swiss are ranked among the world's top ten happiest people, according to the World Happiness Report. The country offers a wide selection of historical cities, regional products and traditions, alongside a thriving economy and entertainment culture, so you'll find plenty to do!

Glion campus

Glion is our flagship campus and practical learning center. It's located on the mountainside above Montreux, a picturesque town that attracts tourists all year round. From your classrooms, you will have a stunning view of Lake Geneva, as well as the beautiful Swiss and French Alps.

FACTS & FACILITIES

- *Established in 1962*
- *5 student accommodation buildings*
- *16 classrooms and study rooms*
- *Michelin-star gastronomic restaurant, bistro, self-service restaurant, lounge bar and coffee bar*
- *An onsite fitness center and gymnasium*





Life on campus

Shuttle from/to Montreux

From Monday to Friday, a complimentary Glion shuttle will be available from Montreux train station to Glion campus at 08:00.

At the end of each day, the shuttle will return you from Glion campus to Montreux train station.

24h security

Should you have any issues on campus, our security team is available around the clock:

- security.glion@glion.edu
- Tel: +41 (0)21 966 35 60
- WhatsApp: +41 (0)79 211 14 00

Wi-Fi

Connect to our Wi-Fi on campus:

- Username: StudentNet
- Password: Switzerland.41

Insurance, illness & accidents

It is your responsibility to ensure that you have the correct health and accident insurance to cover any medical costs during your stay in Switzerland should the need arise.

Glion Student Concierge Desk

For any general questions, our Student Concierge Desk is open from 08:00–17:00 Monday to Friday

- studentconcierge.glion@glion.edu
- +41 (0)21 966 35 35

Dietary requirements

If you cannot eat certain foods, for medical or religious reasons, please inform the school before your arrival by email:

hl.executivemasterprogram@glion.edu

Other transport services

PUBLIC TRANSPORT

Glion campus has a unique location with its superb views of Lake Geneva and the Alps. A train brings participants directly from Montreux to Glion every hour, while the funicular is also available from Territet/Montreux every 15 minutes.

TAXI SERVICES

Students have access to a special rate with local taxis. Do not forget to ask the driver for the reduction when using this service.

- Taxi Riviera: +41 (0)21 963 36 36
- Jet Taxi: +41 (0)79 257 58 68

Your program calendar

Fall 2023 intake

Module 1



START
13 November 2023
END
9 February 2024

*Residential week on
Glion-Montreux campus*

Course starts
Monday, 13 November 2023
Course ends
Saturday, 18 November 2023

TRAVEL RECOMMENDATION

Arrival in Switzerland
Sunday, 12 November 2023
Departure from Switzerland
Sunday, 19 November 2023

Module 2



START
19 February 2024
END
10 May 2024

*Residential week on
ESSEC-Singapore campus*

Course starts
Monday, 19 February 2024
Course ends
Saturday, 24 February 2024

TRAVEL RECOMMENDATION

Arrival in Singapore
Sunday, 18 February 2024
Departure from Singapore
Sunday, 25 February 2024

Module 3



START
20 May 2024
END
9 August 2024

*Residential week on
Glion-London campus*

Course starts
Monday, 20 May 2024
Course ends
Saturday, 25 May 2024

TRAVEL RECOMMENDATION

Arrival in London
Sunday, 19 May 2024
Departure from London
Sunday, 26 May 2024

Module 4



START
19 August 2024
END
8 November 2024

*Residential week on
ESSEC-Paris campus*

Course starts
Monday, 4 November 2024
Course ends
Saturday, 9 November 2024

TRAVEL RECOMMENDATION

Arrival in Paris
Sunday, 3 November 2024
Departure from Paris
Sunday, 10 November 2024



Your schedule in Switzerland

<i>Sunday</i> <i>12 November</i>	<i>Monday</i> <i>13 November</i>	<i>Tuesday</i> <i>14 November</i>	<i>Wednesday</i> <i>15 November</i>	<i>Thursday</i> <i>16 November</i>	<i>Friday</i> <i>17 November</i>	<i>Saturday</i> <i>18 November</i>	<i>Sunday</i> <i>19 November</i>
Arrival to Montreux/Glion	08:30–09:30 Welcome on Glion campus	08:30–12:00 Academic classes & workshops	08:00–17:00 Business field trip	09:30–12:00 Academic classes & workshops	08:00–12:00 Academic classes & workshops	08:00–12:00 Experiential workshop	Departure
	10:00–12:00 Academic classes & workshops						
	12:00–13:30 Lunch	12:00–13:00 Lunch		12:00–13:30 Lunch	12:30–13:30 Lunch	12:00–14:00 Wrap-up & lunch	
	13:30–17:00 Academic classes & workshops	13:00–17:00 Academic classes & workshops		13:00–17:00 Academic classes & workshops	13:30–16:00 Business field trip		
	18:00–19:30 Welcome aperitif						

A confirmed schedule will be given to participants 5 days before arrival.





Student Concierge Desk

+41 (0)21 966 35 35
studentconcierge.glion@glion.edu

Wi-Fi on campus

Username: StudentNet
Password: Switzerland.41

Glion campus

Glion Institute of
Higher Education

Route de Glion 111
1823 Glion sur Montreux
Switzerland