

GLION INSTITUTE OF HIGHER EDUCATION

# Tuition

& OTHER FEES

EXECUTIVE MASTER'S DEGREES



*Valid for participants starting in Fall 2023*

*Distance learning*



# Executive Master's in Luxury Management and Guest Experience

Twelve-month distance learning program

**VALID FOR STUDENTS STARTING IN FALL 2023**

Breakdown of fees in CHF	Total Executive Master's
Compulsory expenses	
Tuition fees	32,000
Optional expenses	
Two Residential Weeks <sup>1</sup>	4,000

<sup>1</sup>2,000 CHF per week which includes: workshops, business field visits and lunch. Accommodation, breakfast, dinner and travel expenses to and from campus are excluded.

Glion reserves the right to review and modify the fees and Terms and Conditions of each semester at any time and without prior notice. To maintain the standards expected from the institution, the fees are reviewed annually.

# Terms & conditions

## *Executive Master's in Luxury Management and Guest Experience*

### *Application fee*

A non-refundable application fee of CHF 275 is required with each application.

### **RESIDENTIAL WEEKS FEES DO NOT COVER THE FOLLOWING OPTIONAL OR ADDITIONAL EXPENSES**

Accommodation, breakfast, dinner, parking, personal out-of-pocket expenses including travel to and from the campus, a laptop, re-sit fees or online retake and submission fees.

### *Tuition fees*

#### **TUTION FEES COVER**

Tuition, learning resources, some events and facilities (i.e. conferences, Swiss VAT, contribution to the Alumni Association of Glion (AAG), tutoring (when necessary), industry presentations, examiner fees, Counselor, and career counseling. Various learning materials such as e-books, access to the library and online database, etc. Any unused services, school supplies, benefits, etc., included in the main fees are non-refundable.

### *Residential Weeks*

#### **RESIDENTIAL WEEKS FEES COVER**

Local business field visits organized during the two Residential Weeks: transportation, logistics, activities, lunches, academic delivery and assessments.

### *Pre-payment*

New students will receive their acceptance documents after receipt of the CHF 5,000 prepayment. This pre-payment confirms the place in the program and is non-refundable, except in case of mitigating circumstances assessed by the Students Accounting Committee. The pre-payment is deducted from the student's invoice.

Please note: If the student postpones his or her studies after the pre-payment has been made, the balance will be carried forward to the next Intake (one year) only.

### *Payment*

All payments must be made in full using Swiss Francs. The payer is responsible for any applicable bank charges and exchange rate impacts.

Payments are required no later than 15th June (for the Fall intake), unless a payment plan contract has been approved. Students will not be permitted to begin the program until the due amount has been received in

full. Academic documentation (transcript of grades, degrees, attestations, etc.) are only delivered/awarded after all due fees and charges have been paid in full. Glion reserves the right to suspend from their studies, at any time, a student with pending due amounts or non-respected payment plan installments.

### *Scholarships*

As a private institute, Glion provides a limited number of scholarships for new and returning students. Scholarships are competitive and linked to Glion's admissions strategy, which aims to assist motivated young people to study at our institution. Each scholarship has specific criteria, and eligibility for a scholarship is examined on a case-by-case basis for those students who have submitted a complete application. Scholarships are granted at Glion's sole discretion. Scholarships apply to tuition only, are not cumulative and do not apply to retake fees. The Scholarship Policy is reviewed each year and can be changed at any time and without prior notice.

### *Refund policy*

Except as described hereinafter, all fees outlined and paid for are non-refundable. As per the pre-payment section, if a new student cancels before the official program start date, only the pre-payment of CHF 5,000 will be retained. If a student is dismissed or withdraws from the program after the first module started, all fees are non-refundable. If the student has to take a break from their studies due to mitigating circumstances approved by the Glion Students Accounting committee, any unused fees for tuition will be credited if the student returns to Glion within two years. The unused tuition fees are proportional to the number of modules remaining in the program that have been invoiced for. In any case, if the due fees for the program have not been settled in full, the outstanding amount will be (or become in case of payment plan) immediately due and Glion will ask for instant payment.

### *Sponsorship*

Sponsorship is a financial commitment by a sponsor (parent, legal guardian or any other person) where the sponsor undertakes to pay any fees and other charges on behalf of the student. Notwithstanding any sponsorship commitment as part of the application process, the student remains liable for any outstanding debt. Any reference in these Terms and Conditions to liability of students shall also infer liability on the sponsor of the student as the case may be and such liability is joint and several.

# Global Executive Master's in Hospitality Leadership



*in partnership with  
ESSEC Business School*

12-month distance  
learning program

**VALID FOR  
PARTICIPANTS  
STARTING IN  
FALL 2023**

Breakdown of fees in CHF	Total Global Executive Master's
Compulsory expenses	
Tuition fees & Residential Weeks fees <sup>1</sup>	42,000

<sup>1</sup>Residential Week fees cover workshops, business field visits, and lunch. Accommodation, breakfast, dinner, plus travel expenses to and from each campus are not included.

Glion reserves the right to review and modify the fees and Terms and Conditions of each semester at any time and without prior notice. To maintain the standards expected from the institution, the fees are reviewed annually.



# Terms & conditions

## *Global Executive Master's in Hospitality Leadership*



*in partnership with  
ESSEC Business School*

### *1.1 Application fee*

A non-refundable application fee of CHF 275 is required with each application.

### *1.2 Program fees*

The Program Fees include Tuition fees & Four Residential Weeks fees as follows:

Tuition fees include tuition, learning resources, Swiss VAT, contribution to the Alumni Association of Glion (AAG), tutoring or talent counselling as planned as part of the Program as the case may be, examiner fees and various learning materials such as e-books, access to library and online database. Any unused services, supplies, benefits, etc., are non-refundable.

Residential Weeks fees include workshops, business field visits, and lunch. Other expenses such as accommodation, breakfast, dinner and travel expenses to and from campuses location are excluded. Residential Weeks are a compulsory part of the Program. Residential Weeks fees remain due in case the participant does not attend the residential week. In case the participant does not attend the residential week for any reasons, neither ESSEC or Glion will reimburse any travel or other related expenses, and no compensation will be paid by ESSEC or Glion. It is therefore strongly advised to buy modifiable and/or refundable travel tickets/accommodation.

### *2.1 Pre-payment*

All Program Fees payments must be made to Glion in full using Swiss Francs. The payer is responsible for any applicable bank charges and exchange rate impacts.

Participants will receive their acceptance documents after receipt of the CHF 5,000 pre-payment. This pre-payment confirms the place in the program and is non-refundable, except in case of mitigating circumstances assessed by the Finance Committee.

The pre-payment is deducted from the participant's invoice.

Please note: If the participant postpones his or her studies after the prepayment has been made, the balance may be carried forward to the next intake of the Program only.

### *2.2 Payment plan*

All payments must be made in full using Swiss Francs. The payer is responsible for any applicable bank charges and exchange rate impacts.

Payments are required no later than 15th August (for the November intake), unless a payment plan contract has been approved. Participants will not be permitted to begin the program until the due amount has been received in full. Academic documentation (transcript of grades, degrees, attestations, etc.) are only delivered/awarded after all due fees and charges have been paid in full. Glion and ESSEC reserve the right to suspend from their studies, at any time, participants with pending due amounts or non-respected payment plan instalments.

### *2.3 Scholarships*

Scholarships are granted at Glion and ESSEC's sole discretion.

### *2.4 Refund Policy*

Except as described hereinafter, all fees outlined and paid for are nonrefundable. As per the pre-payment section, if a participant cancels before the official start date of the Program, only the pre-payment of CHF 5,000 will be retained. If a participant is dismissed or withdraws from the Program after the first module started, all fees are due and non-refundable. If the participant has to take a break from studies due to mitigating circumstances approved by the Finance Committee, any unused fees for tuition will be credited if the participant returns to the Program within two years. The unused Program and Residential week fees are proportional to the number of modules and residential weeks remaining in the program that have been invoiced for. In any case, if the due fees for the program have not been settled in full, the outstanding amount will be (or become in case of payment plan) immediately due and Glion will ask for instant payment.

### *2.5 Sponsorship*

Sponsorship is a financial commitment by a sponsor (company, employer, parent or any other person) where the sponsor undertakes to pay any fees and other charges on behalf of the participant. Notwithstanding any sponsorship commitment as part of the application process, the participant remains liable for any outstanding debt. Any reference in these Terms and Conditions to liability of participants shall also infer liability on the sponsor of the participant as the case may be and such liability is joint and several.







**ADMISSIONS DEPARTMENT**

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